

Plattsburgh Police Department Plea Reduction Form

TODAY'S DATE: _____
(DATE)

NEXT COURT APPEARANCE: _____
(DATE)

You must appear on above date between 8 AM and 3 PM

DEFENDANT'S REQUEST FOR PLEA REDUCTION

Issuing Officer Name: _____ Issuing Officer Badge #: _____

Re: People v. _____ Defendant's
(Defendant's Name) Attorney: _____

Original Charge(s): _____

Defendant's Reason
for Reduction: _____

The above listed Defendant hereby requests a reduction of the original charge(s) as described for the reasons stated above. This plea offer is valid for twenty (20) days. If plea offer is not accepted within twenty (20) days, it is automatically withdrawn.

It is the absolute responsibility of the Defendant to dispose of this case. The Officer has no responsibility to report on this case subsequent to the return of this form unless a trial is scheduled by the Court.

(Defendant's/Attorney's Signature)

PLATTSBURGH POLICE DEPARTMENT'S RESPONSE TO DEFENDANT'S REQUEST FOR REDUCTION

____ Not Justified for any reduction

____ Justified agrees to a dismissal

____ Justified agrees to the below reduction

____ VTL 1110-a/Fail to obey traffic control device

____ VTL 1201-a/Parked on pavement

Other: _____

Date: _____ OFFICER SIGNATURE: _____

Date: _____ MANAGEMENT SIGNATURE: _____

Plattsburgh Police Department

Plea Reduction Form

INSTRUCTIONS

APPLICATION TO REDUCE TRAFFIC INFRACTIONS AND VIOLATIONS

(PLATTSBURGH POLICE DEPARTMENT – ONLY)

Please do not contact the Plattsburgh Police Department office by phone or in person to discuss reducing a traffic infraction or violation arrest. The purpose of this plea reduction request is to provide the public and defense attorneys a means to have their traffic infractions or violation arrests reviewed by the arresting officer. Plattsburgh City Court has the final decision as to whether any reduction will be granted along with penalty(ies) imposed.

DO NOT CONTACT THIS OFFICE BY PHONE! APPLICATIONS MUST BE MAILED OR HAND DELIVERED TO THE PLATTSBURGH POLICE DEPARTMENT! DO NOT FAX YOUR REQUEST AND DOCUMENTS!

You must notify the Plattsburgh City Court in writing or by telephone that you are submitting a plea reduction form and request an adjournment of your case.

PLEA REDUCTION REQUEST MUST BE FULLY COMPLETED AND SIGNED. If you wish, you may add any additional information in your favor on a separate paper. Your request for a **TRAFFIC TICKET REDUCTION OR DISMISSAL** will be responded to **ONLY** if the following documents are completed and provided with this request.

(A.) **CLEAR COPY OF THE FRONT OF YOUR TICKET(S) AND DRIVER'S LICENSE** – Do not send the original ticket(s). We are not responsible for originals.

(B.) **COPY OF YOUR NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES DRIVING ABSTRACT** – an application for your abstract can be obtained from the N.Y.S. D.M.V. office website (www.nysdmv.com). Out of state applications – send a copy of your Out of State Driving Abstract and a N.Y.S. D.M.V abstract.

(C.) **INSURANCE COVERAGE LETTER** – If your traffic infraction(s) involves an accident or damages to a person, animal and/or property, the officer will NOT consider any reduced charge without proof that the other party's damage has been resolved.

MAIL OR DROP OFF REQUESTS TO: **PLATTSBURGH POLICE DEPARTMENT
45 PINE ST.
PLATTSBURGH, NY 12901**

Only one ticket may be submitted per Plea Reduction form.

IF THE PLATTSBURGH POLICE DEPARTMENT PLEA REDUCTION REQUEST IS NOT ACCEPTABLE, YOU MUST NOTIFY THE COURT AND REQUEST A TRIAL.