



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7549
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Colin L. Read
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: August 13, 2019

RE: Fire and Ambulance Responses

For this two week period: Tuesday, August 13, 2019 to Monday, August 26, 2019
our Department has responded to the following:

Fire Calls	<u>40</u>
	13 EMS assist initiated patient care prior to transport ambulance
	15 alarm activation with investigation of cause
	1 person in distress with patient care
	1 outside rubbish fire with hazardous mitigation
	6 MVA with patient care and hazardous mitigation
	1 excessive heat/scorch burn
	1 water / steam leak with investigation
	2 smoke / odor removal
Ambulance Calls	144
Mutual Aid by CVPH	37

BLOTTER ACTIVITY REPORT
By Time of Day
FOR DATE RANGE OF 01/01/2019 00:00 TO 08/25/2019 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	11	14	7	4	8	10	5	9	9	9	9	10	105
ABC VIOLATIONS	0	40	0	0	0	0	2	2	0	2	0	1	14	61
ABSCONDED	0	1	5	4	1	0	0	2	1	3	2	2	0	21
ADMINISTRATIVE	0	4	3	4	3	7	5	3	4	2	7	9	1	52
AIDED MEDICAL	0	21	26	8	9	8	12	15	20	18	16	31	30	214
ALARM	0	16	11	15	25	14	11	19	10	30	24	12	10	197
ANIMAL DOMESTIC	0	4	5	4	1	3	13	19	18	22	14	16	7	126
ANIMAL WILD	0	4	0	0	0	7	2	2	5	1	1	3	2	27
ASSAULT	0	7	9	0	2	4	0	3	2	5	2	4	1	39
BAD CHECK	0	0	0	0	0	1	0	2	2	0	0	0	0	5
BEAT MONITORING	0	56	31	0	0	0	0	0	0	0	0	0	0	87
BKGRND INVST CIVILIAN	0	0	0	0	0	3	11	1	5	0	0	0	0	20
BKGRND INVST SWORN	0	0	0	0	0	2	1	0	0	0	0	0	0	3
BURGLARY	0	1	4	1	0	5	3	5	4	8	6	3	1	41
CHILD SEAT INSTALL	0	0	0	0	0	0	0	0	0	0	7	7	0	14
CITY CODE VIOLATION	0	5	3	0	0	1	3	3	2	4	5	6	13	45
CRIMINAL MISCHIEF	0	4	4	1	1	12	3	7	8	12	9	11	6	78
CROSSING GUARD	0	0	0	0	2	8	1	3	9	1	0	2	1	27
DEATH INVEST	0	0	1	1	0	2	0	2	4	1	0	2	0	13
DISORDERLY PERSONS	0	35	33	4	0	5	13	18	23	22	19	25	34	231
DOG SEIZURE	0	0	0	0	1	0	4	0	1	1	1	0	0	8
DOMESTIC	0	19	16	8	14	5	21	20	20	20	36	46	35	260
DOOR UNLOCKING	0	3	1	1	12	23	30	32	29	32	31	23	10	227
DRUG INVESTIGATION	0	5	3	0	1	10	20	22	21	22	19	13	5	141
DWI / IMPRD / DRUGS	0	10	10	0	0	0	0	1	0	0	0	1	7	29
EMOTIONALLY DISTRBD PERSN	0	5	3	3	5	6	4	7	15	9	12	9	14	92
ENDANGERING WELFARE	0	0	0	0	0	0	0	0	1	0	0	0	0	1
FINGERPRINTING	0	0	0	0	10	16	33	84	25	9	3	1	0	181

FIRE	0	0	2	0	1	2	2	2	4	3	6	2	5	4	31
FOOT PATROL	0	44	59	27	0	3	9	12	11	9	9	9	30	40	253
FORGERY	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
FRAUD	0	0	0	0	0	5	4	3	3	1	1	0	0	0	16
HARASSMENT	0	3	5	2	0	10	18	19	28	23	22	24	16	170	
INSECURE PROPERTY	0	15	23	10	3	1	0	0	1	1	1	3	10	21	88
JUVENILE	0	0	0	0	2	12	6	14	13	11	13	9	2	82	
KIDNAPPING	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
LARCENY	0	7	3	3	5	16	40	30	24	27	23	22	6	206	
LOST AND FOUND	0	7	12	3	12	15	31	30	32	30	20	14	7	213	
M/V ACCIDENT	0	10	5	2	14	51	70	106	107	86	46	30	7	534	
M/V OFFENSE	0	7	1	0	0	5	3	2	3	6	5	7	5	44	
M/V THEFT	0	0	0	0	0	0	3	1	0	2	0	1	1	8	
MARIJUANA INVST	0	0	0	0	0	3	1	3	5	4	2	0	0	18	
MEDIATION-NO OFFENSE	0	3	1	4	1	2	2	1	4	2	7	5	5	37	
MISC CALLS	0	36	26	8	13	37	42	58	54	47	52	50	35	458	
MISC OFFENSES	0	2	2	0	1	14	14	4	7	14	6	5	2	71	
MISSING PERSON	0	0	0	0	0	1	0	6	1	5	3	4	2	22	
NARCO INTEL	0	0	0	3	1	0	0	0	1	1	0	2	0	8	
NEIGHBOR CRISIS	0	1	1	1	1	1	2	11	6	14	13	5	6	62	
NOISE VIOLATION	0	65	31	7	4	6	9	6	6	15	17	51	70	287	
OPEN CONTAINER	0	4	2	0	0	0	0	0	1	0	0	1	4	12	
OUTSIDE AGENCY ASSIST	0	6	3	4	2	6	6	12	12	8	8	7	6	80	
PARKING VIOLATIONS	0	4	3	0	7	6	17	12	11	1	7	5	7	80	
PAROLE NOTIFICATION	0	0	0	0	4	23	22	6	13	2	0	0	0	70	
PRISONER TRANSPORT	0	2	0	0	14	59	10	7	16	11	6	10	2	137	
PROPERTY RETRIEVAL	0	0	1	1	1	11	9	9	14	13	6	8	3	76	
REPOSESSION	0	1	1	0	1	0	1	2	3	2	0	2	2	15	
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	1	1	
SAFE SCRIPTS PROGRAM	0	0	0	0	0	17	8	11	13	0	0	0	0	49	
SERVICES	0	42	38	37	32	176	211	79	10	9	8	62	53	757	
SEX CRIMES	0	2	1	2	1	6	5	4	6	4	1	2	1	35	
SEX OFFNDR REGISTRATION	0	0	0	0	0	8	17	2	3	1	0	0	0	31	


SICK LEAVE	0	1	9	17	11	4	12	12	7	18	2	4	3	100
SIDEWALK ORDINANCE	0	0	0	0	0	0	0	0	1	0	0	0	0	1
SUSPICIOUS ACTIVITY RPT	0	25	17	7	4	3	10	12	7	11	10	42	48	196
TRAFFIC DETAIL	0	0	0	0	2	8	1	6	1	0	8	10	2	38
TRAFFIC STOP	0	178	138	35	9	75	106	85	109	52	48	393	373	1601
TRESPASSING	0	20	10	2	6	3	9	9	11	11	19	13	17	130
WARRANT	0	6	1	0	1	2	2	4	10	5	2	6	5	44
WELFARE CHECK	0	38	41	14	19	41	51	47	53	34	54	91	47	530
Totals:	0	780	618	250	263	783	955	906	849	719	645	1166	1004	8938



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

*6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor Colin Read

FROM: William J. Treacy, P.E., Manager 

RE: Unpaid Final Bill Account Write-off

DATE: 8/19/19

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be for July 2018. The amount of the write-off will be \$4,005.76. The percentage of write-offs for this period is .35%.

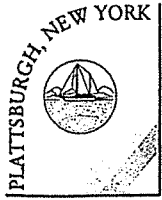
Sales for this time period were \$1,158,540.42

This write-off of unpaid bills represents 27 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$100.00 – 13 customers
\$100.01 to \$200.00 – 6 customers
\$200.01 to \$300.00 – 5 customers
\$300.01 to \$400.00 – 2 customers
\$401.00 to \$800.00 – 1 customer

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Kelly Clookey, Finance Director
Final Bill Account Write-off



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Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor Colin Read

FROM: William J. Treacy, P.E., Manager *WT*

RE: Unpaid Final Bill Account Write-off

DATE: 8/19/19

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be for May 2018. The amount of the write-off will be \$16,820.62. The percentage of write-offs for this period is 1.12%.

Sales for this time period were \$1,501,868.19

This write-off of unpaid bills represents 48 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$100.00 – 12 customers
\$100.01 to \$200.00 – 5 customers
\$200.01 to \$300.00 – 6 customers
\$300.01 to \$400.00 – 8 customers
\$400.01 to \$500.00 - 4 customers
\$500.01 to \$600.00 – 6 customer
\$601.00 to \$1400.00 - 7 customer

I thank you for your attention to this matter.


Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Kelly Clookey, Finance Director
Final Bill Account Write-off



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TO: Mayor Colin Read

FROM: William J. Treacy, P.E., Manager 

RE: Unpaid Final Bill Account Write-off

DATE: 8/19/19

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be for June 2018. The amount of the write-off will be \$2,956.45. The percentage of write-offs for this period is .25%.

Sales for this time period were \$1,179,694.96

This write-off of unpaid bills represents 24 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$100.00 – 11 customers
\$100.01 to \$200.00 – 7 customers
\$200.01 to \$300.00 – 5 customers
\$300.01 to \$400.00 – 1 customer

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Kelly Clookey, Finance Director
Final Bill Account Write-off

Carlin, Beth

From: Diana Aguglia <daguglia@alliancefph.org>
Sent: Wednesday, August 21, 2019 1:15 PM
To: Carlin, Beth
Cc: michael.carpenter@thenortheastgroup.com
Subject: Trailer Stage

Event date: 9-21-19
Location: Macomb Park
Schuylers Falls

Hi Beth. I know that Mike Carpenter reached out to you regarding the use of the trailer stage for SPARCC's Live Well Be Well event on September 21. What would we need to do to get on the Council's agenda to request the non-profit waiver? Although the event is a SPARCC (Substance Abuse Prevention and Recovery of Clinton County) event, the Alliance for Positive Health is managing the finances on behalf of SPARCC. The alliance is a not-for-profit. Thank you for any guidance you can provide.


Join us for the 2019 Columbia-Greene Garden Party on Saturday, August 31st. For more information and to make your reservation to this year's event visit our website at: www.allianceforpositivehealth.org. Alliance for Positive Health- serving the community for 35 years.

STATEMENT PROHIBITING REDISCLOSURE OF CONFIDENTIAL INFORMATION This information has been disclosed to you from confidential records that are protected by state law. State law prohibits you from making further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted by law. Any unauthorized further disclosure in violation of state law may result in a fine or jail sentence or both. A general authorization for the release of medical or other information is NOT sufficient authorization for further disclosure. Disclosure of confidential HIV information that occurs as a result of a general authorization for the release of medical or other information will be in violation of the state law and may result in a fine or jail sentence or both. (NYS PUBLIC HEALTH LAW - ARTICLE 27-F SECTION 2782.5a)



Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: August 27th, 2019
MEMO TO: Mayor Read
FROM: Richard Marks 
RE: Budget Adjustment – General Fund

It is being requested to adjust the 2019 General Budget, as follows:

Increase: General Fund – Community Dev. Contract Services	16330000-4430	\$162,225.00
Increase: General Fund - Assigned Appropriated Fund Balance	1-0599	\$162,225.00

To provide for the unbudgeted costs for environmental analysis services for all of the downtown DRI locations under the description of professional planning for DRI GEIS preparation expenditures to be completed by Chazen Engineering. The additional funding is requested by the Community Development Director as part of the SQR process to be completed for the DRI, but this expenditure is not part of the reimbursable costs under any of the DRI grants. The budget adjustment will increase the General Fund budgeted appropriations by \$162,225.00 in 2019.


Thank you for your attention to this request.

Cc: Matt Miller
Shelise Marbut
Barbara Phillips



Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: August 27th, 2019
MEMO TO: Mayor Read
FROM: Richard Marks 
RE: Budget Adjustment – General Fund

It is being requested to adjust the 2019 General Budget, as follows:

Increase: General Fund – Public Works Street Maint Capital Outlay	15110000-3000	\$2,500.00
Increase: General Fund - Assigned Appropriated Fund Balance	1-0599	\$2,500.00

To provide for the unbudgeted costs for capital outlay expenditures needed to install the City's flooring from the Crete Center into the Monument Stage trailers being constructed by Jefford's Steel delivery to the City. The additional funding was requested by Public Works prior to beginning the floor installation part of the project and will increase the General Fund budgeted appropriations by \$2,500.00 in 2019.


Thank you for your attention to this request.

Cc: Mike Brodi
Mike Bessette
Barbara Phillips



Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: August 28th, 2019
MEMO TO: Mayor Read
FROM: Richard Marks 
RE: Budget Adjustment – General Fund

It is being requested to adjust the 2019 General Budget, as follows:

Increase: General Fund – City Court Contract Services	1110000-4430	\$50,000.00
Increase: General Fund – State Aid Court Facility Revenue	00001330-3388	\$50,000.00

To provide for the unbudgeted estimated revenue and appropriations for the City Court facility renovations and upgrades directed by the NYS Court System referenced as part of the state's 2019-2020 fiscal year budget that was recently released to the City Clerk. Some of these project costs may not be completed until 2020, with accompanying revenue received in 2020 as well, and some of the costs may be required to be classified as capital outlay due to the individual item values and useful lives, but they are all reimbursable costs from NYS. The budget adjustment will increase the General Fund budget for estimated revenue and appropriations equally in 2019, therefore not requiring the use of Unassigned Unappropriated Fund Balance from the General Fund.

Thank you for your attention to this request.

Cc: Sylvia Parrotte
Barbara Phillips



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DISCOVER
Plattsburgh

August 26, 2019

To: Mayor Colin Read

From: Bill Treacy, Manager 

Subj.: MLD Travel Requests for 2019

MLD Travel requests for 2019 are as follows:

1. Revised. Bill Treacy to attend Certified Energy Manager Training Program in Las Vegas, Nevada from December 9- 13, 2019. Training required renewing my NY State Engineering License. Training and travel at no cost to the City.
2. Bill Treacy to attend Complying with Fire Protection Program in Albany, NY on Sept 26, 2019. Training required renewing my NY State Engineering License. Training and travel at no cost to the City.
3. If you have any questions please contact me.

Cc: Councilor McFarlin, MLD Liaison