



# Plattsburgh, New York

Scott Lawliss  
Fire Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
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[lawlisse@cityofplattsburgh-ny.gov](mailto:lawlisse@cityofplattsburgh-ny.gov)

## MEMO

**TO:** Mayor Colin L. Read  
Members of the Common Council

**FROM:** Fire Chief, Scott Lawliss

**DATE:** October 29, 2019

**RE:** Fire and Ambulance Responses

For this week's period: Tuesday, October 22, 2019 to Monday, October 28, 2019  
our Department has responded to the following:

<b>Fire Calls</b>	<b><u>15</u></b>
	5 alarm activation with investigation of cause
	1 MVA with patient care and hazardous mitigation
	1 EMS initiated patient care prior to transport ambulance
	3 excessive heat/scorch burns
	1 heat from short circuit with investigation of cause
	3 steam rupture with hazardous mitigation
	1 building fire
<b>Ambulance Calls</b>	<b>64</b>
<b>Mutual Aid by CVPH</b>	<b>6</b>

10/29/2019 14:19  
14271bee

CITY OF PLATTSBURGH  
COMPLAINTS/VIOLATIONS REPORT

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plcvlrpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 10/23/19 TO 10/29/19



COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
GARBAGE	3
PROPERTY MAINTENANCE	3
DEPARTMENT TOTALS	6
REPORT TOTALS	6

\*\* END OF REPORT - Generated by Lisa Beebie \*\*

10/29/2019 14:19  
 142711bee  
 CITY OF PLATTSBURGH  
 COMPLAINTS/VIOLATIONS REPORT

REPORTING PERIOD: 10/23/19 TO 10/29/19  
 CREATED  
 COMPLETED



DEPARTMENT: Building Inspector

REPORTING PERIOD: 10/23/19 TO 10/29/19

REFERENCE CASE	LOCATION	AREA	RESPONSIBLE PARTY	SEVERITY
1833	1 WALL ST	AREA	ROBERT A JR ARSENAULT	0

VIOLATION: PROPERTY MAINTENANCE  
 SEVERITY: 0  
 COMMENT: OUTLETS NOT COVERED, WALLS FALLING OFF IN SHOWER, MOLD BATHROOM, HEAT HAS TO BE TURNED ON/OFF BY BREAKER. SOFT SPOT IN FRONT OF REFRIGERATOR, MICE IN APARTMENT. LANDLORD NOT ADDRESSING MANY LIVABLE ISSUES IN HOME.  
 COMPLAINT/VIOLATION: COMPLAINT/VIOLATION TOTALS

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW	NOTICE	10/30/19		
NOTICE	NOTICE	NEW				
FOLLOW UP	INSPECTION	NEW				
ORDER REMEDY	NOTICE	NEW	LETTER			
APPEARANCE TICKET	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	KYLE BURDO	10/30/19	10/30/19	COMPLIED	.00
COMPLAINT	KYLE BURDO				.00

COMPLAINT/VIOLATION TOTALS: 0  
 SEVERITY: 0  
 AREA: JOHN J III LEASE  
 COMPLI BY: COMPLIED  
 SCHEDULED: 10/25/19  
 STARTED: 10/25/19  
 COMPLETED: 10/25/19  
 FEE AMOUNT: .00

VIOLATION	SEVERITY	PHONE CALL	AREA	COMPLY BY	COMPLETED	10/28/2019
1832	0	0	MORSE RENTAL PROPERTIES LLC	COMPLY BY	COMPLETED	10/28/2019

VIOLATION: GARBAGE  
 SEVERITY: 0  
 COMMENT: Garbage loose on property.  
 COMPLAINT/VIOLATION TOTALS: 0  
 SEVERITY: 0  
 AREA: MORSE RENTAL PROPERTIES LLC  
 COMPLI BY: COMPLIED  
 SCHEDULED: 10/29/19  
 STARTED: 10/29/19  
 COMPLETED: 10/29/19  
 FEE AMOUNT: .00

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW	NOTICE	10/29/19		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				



REFERENCE CASE	LOCATION	COMMENT	AREA SOURCE	RESPONSIBLE PARTY SEVERITY	CREATED COMPLETED
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INSPECTION COMPLAINT	INSPECTOR NICK WALKER		REQUESTED 10/29/19	SCHEDULED 10/29/19	RESULTS FEE AMOUNT .00
COMPLAINT	NICK WALKER				.00
COMPLAINT/VIOLATION TOTALS					
.00					

1834	35 LORRAINE ST	SEVERITY 0	AREA KEVIN D HILL	RESPONSIBLE PARTY SEVERITY 0	RESULTS FEE AMOUNT .00	10/28/2019
VIOLATION PROPERTY MAINTENANCE CHAIR & COUCH ON FRONT LAWN FOR OVER A MONTH. GARBAGE ON PORCH. BURNING GARBAGE AT RESIDENCE.						
STEPS	INITIAL INSPECT	ACTION TYPE INSPECTION	STATUS NEW	NOTICE	SCHEDULED 10/30/19	COMPLETED
	NOTICE	INSPECTION	NEW	LETTER		
	FOLLOW UP	NOTICE	NEW			
	ORDER REMEDY	INSPECTION	NEW			
	APPEARANCE TICKE	NOTICE	NEW			
		OTHER	NEW			
INSPECTION COMPLAINT	INSPECTOR NICK WALKER		REQUESTED 10/30/19	SCHEDULED 10/30/19	RESULTS FEE AMOUNT .00	
COMPLAINT	NICK WALKER				.00	
COMPLAINT/VIOLATION TOTALS						
.00						

1835	5013 SO CATHERINE ST	SEVERITY 0	AREA KELLY F CADIEUX	RESPONSIBLE PARTY SEVERITY 0	RESULTS FEE AMOUNT .00	10/29/2019
VIOLATION GARBAGE MULTIPLE BAGS OF UNCONTAINED GARBAGE AND MATTRESS ON PROPERTY FOR MANY WEEKS.						
STEPS	INITIAL INSPECT	ACTION TYPE INSPECTION	STATUS NEW	NOTICE	SCHEDULED 10/30/19	COMPLETED
	NOTICE	INSPECTION	NEW			
	REINSPECT	INSPECTION	NEW			
	ORDER PICK UP	OTHER	NEW			
INSPECTION COMPLAINT	INSPECTOR KYLE BURDO		REQUESTED 10/30/19	SCHEDULED 10/30/19	RESULTS FEE AMOUNT .00	
COMPLAINT	KYLE BURDO				.00	
COMPLAINT	KYLE BURDO				.00	
COMPLAINT/VIOLATION TOTALS						
.00						

1829	65 MILLER ST	SEVERITY 0	AREA AFZAL RANA	RESPONSIBLE PARTY SEVERITY 0	RESULTS FEE AMOUNT .00	10/23/2019
VIOLATION GARBAGE PILING UP IN REAR YARD ADJACENT TO RESIDENT AT 61 MILLER ST. BECOMING A PROBLEM TO NEIGHBOR BECAUSE OF ODOR, UNSIGHT LINESS, AND NUISANCE ANIMALS.						
COMPLY BY COMPLETED						
6 DAYS OPEN						

10/29/2019 14:19  
14271bee

CITY OF PLATTSBURGH  
COMPLAINTS/VIOLATIONS REPORT

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P  
plcvlrpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 10/23/19 TO 10/29/19

REFERENCE LOCATION  
CASE

AREA  
SOURCE

RESPONSIBLE PARTY  
SEVERITY

CREATED  
COMPLETED

COMPLAINT/VIOLATION

COMMENT

STEPS  
INITIAL INSPECT  
NOTICE  
REINSPECT  
ORDER PICK UP

ACTION TYPE  
INSPECTION  
NOTICE  
INSPECTION  
OTHER

STATUS  
NEW  
NEW  
NEW  
NEW

NOTICE  
SCHEDULED  
10/24/19

SCHEDULED  
10/24/19

STARTED

COMPLETED  
RESULTS  
FREE AMOUNT  
.00  
.00  
.00

INSPECTION INSPECTOR  
COMPLAINT NICK WALKER  
COMPLAINT NICK WALKER

REQUESTED  
10/24/19

SCHEDULED  
10/24/19

RESULTS

FREE AMOUNT  
.00  
.00  
.00

DEPARTMENT TOTALS  
COMPLAINT/VIOLATION ACTIVITY 10/23/19-10/29/19:

6 COMPLAINTS/VIOLATIONS  
6 CREATED 0 COMPLETED

.00

REPORT TOTALS  
COMPLAINT/VIOLATION ACTIVITY 10/23/19-10/29/19:

6 COMPLAINTS/VIOLATIONS  
6 CREATED 0 COMPLETED

.00

\*\* END OF REPORT - Generated by Lisa Beebie \*\*



**BLOTTER ACTIVITY REPORT**  
By Time of Day

FOR DATE RANGE OF 10/20/2019 00:00 TO 10/27/2019 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	1	0	1	0	0	1	0	0	0	0	0	0	3
ABC VIOLATIONS	0	1	0	0	0	0	0	0	0	0	0	0	1	2
ADMINISTRATIVE	0	0	0	1	1	0	0	0	0	0	0	0	0	2
AIDED MEDICAL	0	5	0	0	0	0	0	0	1	0	2	1	1	10
ALARM	0	0	1	0	0	1	0	1	0	2	0	0	0	5
ANIMAL DOMESTIC	0	0	0	0	0	0	0	0	0	0	0	1	0	1
ASSAULT	0	1	0	0	0	1	0	0	1	0	0	1	0	4
BEAT MONITORING	0	3	0	0	0	0	0	0	0	0	0	0	0	3
BURGLARY	0	0	0	0	0	1	0	0	0	0	3	0	0	4
CITY CODE VIOLATION	0	1	0	0	0	0	0	0	0	0	0	0	0	1
CRIMINAL MISCHIEF	0	1	0	1	1	1	0	0	1	1	0	0	0	6
CROSSING GUARD	0	0	0	0	0	0	0	0	0	1	0	0	0	1
DEATH INVEST	0	0	0	0	0	0	1	0	0	0	0	0	0	1
DISORDERLY PERSONS	0	3	3	0	0	0	0	0	0	1	2	3	2	14
DOG SEIZURE	0	0	0	0	0	0	0	1	0	0	0	0	0	1
DOMESTIC	0	0	4	1	0	0	1	1	2	2	0	2	1	14
DOOR UNLOCKING	0	0	0	0	0	1	0	1	0	1	2	0	0	5
DRUG INVESTIGATION	0	1	0	0	0	0	0	0	0	1	0	1	0	3
EMOTIONALLY DISTURBED PERSON	0	1	0	0	0	0	1	0	0	1	1	1	0	5
FINGERPRINTING	0	0	0	0	0	0	5	2	0	1	0	0	0	8
FOOT PATROL	0	4	2	2	0	0	1	0	0	0	0	0	0	9
FRAUD	0	0	0	0	0	1	0	1	0	0	0	0	0	2
HARASSMENT	0	0	0	1	0	2	0	1	0	0	0	1	0	5
JUVENILE	0	0	0	0	0	1	0	1	2	0	1	1	0	6
LARCENY	0	0	0	0	0	0	1	0	1	0	1	2	0	5
LOST AND FOUND	0	0	1	0	0	0	2	1	0	1	1	2	0	8
M/V ACCIDENT	0	0	1	0	0	1	3	3	2	5	1	0	0	16
M/V OFFENSE	0	0	0	0	0	0	0	0	0	1	0	0	0	1

MEDIATION-NO OFFENSE	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
MISC CALLS	0	1	0	1	0	2	1	1	1	0	0	0	1	1	4	2	13
MISC OFFENSES	0	0	0	0	0	0	1	0	0	1	0	1	0	0	1	3	
NEIGHBOR CRISIS	0	0	0	0	0	0	0	0	0	1	2	0	0	0	0	3	
NOISE VIOLATION	0	5	4	1	0	0	0	0	0	0	2	0	3	1	16		
OUTSIDE AGENCY ASSIST	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	2	
PAROLE NOTIFICATION	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	
PRISONER TRANSPORT	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	2	
PROPERTY RETRIEVAL	0	0	0	0	0	0	0	0	0	0	1	3	0	0	1	5	
SAFE SCRIPTS PROGRAM	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	
SERVICES	0	0	0	1	0	0	1	1	1	1	1	3	0	0	0	8	
SEX CRIMES	0	0	0	0	0	1	1	1	0	0	0	0	0	0	0	2	
SEX OFFNDR REGISTRATION	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	1	
SICK LEAVE	0	1	0	0	0	0	0	0	3	0	1	1	0	0	0	6	
SUSPICIOUS ACTIVITY RPT	0	1	2	0	0	1	0	0	1	0	1	0	1	1	1	8	
TRAFFIC STOP	0	0	3	0	0	1	4	1	1	1	0	0	2	11	23		
TRESPASSING	0	0	0	0	0	0	0	1	0	0	1	1	0	0	0	2	
WELFARE CHECK	0	2	0	0	0	0	1	3	1	1	0	0	2	1	1	10	
Totals:	0	32	21	10	3	16	27	25	14	28	25	28	23	252			

**BLOTTER ACTIVITY REPORT**

By Time of Day

FOR DATE RANGE OF 01/01/2019 00:00 TO 10/27/2019 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	16	14	8	5	9	14	6	10	13	13	12	12	132
ABC VIOLATIONS	0	55	0	0	0	0	2	2	0	2	0	2	19	82
ABSCONDED	0	2	5	4	1	0	0	2	1	3	2	2	1	23
ADMINISTRATIVE	0	4	3	5	6	9	5	3	4	3	9	11	2	64
AIDED MEDICAL	0	41	33	12	10	9	13	19	26	25	26	40	34	288
ALARM	0	20	15	19	30	21	14	22	15	39	33	13	12	253
ANIMAL DOMESTIC	0	5	5	4	1	7	18	25	26	26	19	18	8	162
ANIMAL WILD	0	4	0	0	0	7	3	2	5	2	1	3	2	29
ASSAULT	0	9	10	0	3	5	1	3	3	6	5	5	1	51
BAD CHECK	0	0	0	0	0	2	1	3	2	2	0	0	0	10
BEAT MONITORING	0	79	34	0	0	0	0	0	0	0	0	0	0	113
BKGRND INVT CIVILIAN	0	0	0	0	0	23	24	1	7	0	0	0	0	55
BKGRND INVT SWORN	0	0	0	0	0	2	1	0	0	0	0	0	0	3
BURGLARY	0	1	4	1	1	6	3	5	5	8	12	4	2	52
CHILD SEAT INSTALL	0	0	0	0	0	1	0	0	0	0	8	7	0	16
CITY CODE VIOLATION	0	10	7	0	0	1	7	3	3	5	6	7	16	65
CRIMINAL MISCHIEF	0	9	6	2	2	16	7	11	11	14	10	11	7	106
CROSSING GUARD	0	0	0	0	6	8	1	3	9	3	0	2	1	33
DEATH INVEST	0	0	1	1	0	2	1	2	5	1	1	2	0	16
DISORDERLY PERSONS	0	51	41	6	1	6	16	20	33	29	28	38	45	314
DOG SEIZURE	0	0	0	0	1	0	4	1	2	1	1	0	0	10
DOMESTIC	0	27	26	10	17	10	29	27	30	27	41	62	46	352
DOOR UNLOCKING	0	3	2	1	14	27	33	42	37	41	38	27	13	278
DRUG INVESTIGATION	0	7	3	2	1	13	25	29	25	27	25	16	6	179
DWI / IMPRD / DRUGS	0	11	14	0	1	0	0	1	0	0	0	1	7	35
EMOTIONALLY DISTRBD PERSN	0	7	5	4	5	7	6	9	16	15	13	10	14	111
ENDANGERING WELFARE	0	0	0	0	0	0	0	0	1	0	0	0	0	1
FINGERPRINTING	0	0	0	0	11	24	50	107	30	10	4	1	0	237




FIRE	0	0	3	0	1	2	2	4	3	7	3	5	4	34
FOOT PATROL	0	68	78	35	0	3	10	15	12	10	12	38	57	338
FORGERY	0	0	0	0	0	0	0	0	1	0	0	0	0	1
FRAUD	0	0	0	0	2	7	7	7	4	2	2	0	0	30
HARASSMENT	0	4	6	3	0	17	28	27	33	28	25	32	20	223
INSECURE PROPERTY	0	19	27	16	3	1	0	0	1	1	4	10	23	105
JUVENILE	0	0	1	0	2	20	8	15	18	15	17	11	3	110
KIDNAPPING	0	0	0	0	0	1	0	0	0	0	0	0	0	1
LARCENY	0	8	4	3	7	25	49	45	36	36	28	32	7	280
LOST AND FOUND	0	9	18	3	14	26	45	38	36	42	28	18	12	289
M/V ACCIDENT	0	10	6	2	17	64	95	144	145	112	58	40	9	702
M/V OFFENSE	0	7	2	0	0	5	4	4	3	8	8	10	8	59
M/V THEFT	0	0	0	0	0	0	3	1	0	2	0	1	1	8
MARIJUANA INVST	0	0	0	0	0	3	1	3	5	4	2	1	1	20
MEDIATION-NO OFFENSE	0	3	1	5	1	4	3	2	6	6	8	7	6	52
MISC CALLS	0	42	31	10	17	45	56	66	67	55	70	62	49	570
MISC OFFENSES	0	3	2	0	1	14	18	6	10	16	9	5	2	86
MISSING PERSON	0	0	0	0	1	1	0	6	1	8	4	4	3	28
NARCO INTEL	0	0	0	3	1	0	0	0	1	1	0	2	0	8
NEIGHBOR CRISIS	0	1	1	2	1	1	3	13	8	17	15	6	7	75
NOISE VIOLATION	0	97	44	9	4	8	11	8	14	20	24	66	106	411
OPEN CONTAINER	0	5	2	0	0	0	0	0	1	0	0	2	4	14
OUTSIDE AGENCY ASSIST	0	10	4	5	3	6	7	12	13	9	11	9	9	98
PARKING VIOLATIONS	0	4	3	1	13	11	21	15	13	4	9	8	11	113
PAROLE NOTIFICATION	0	0	0	0	4	32	28	11	14	2	0	0	0	91
PRISONER TRANSPORT	0	2	0	0	21	80	15	11	18	15	11	13	3	189
PROPERTY RETRIEVAL	0	1	1	1	1	12	11	11	17	17	13	10	5	100
REPOSSESSION	0	1	1	0	1	0	1	2	4	2	1	2	2	17
ROBBERY	0	0	0	0	0	0	0	0	0	0	1	0	1	2
SAFE SCRIPTS PROGRAM	0	0	0	0	0	24	8	16	17	0	0	0	0	65
SERVICES	0	42	40	39	38	211	240	81	13	11	14	66	58	853
SEX CRIMES	0	3	2	2	1	7	8	4	7	6	1	2	2	45
SEX OFFDR REGISTRATION	0	0	0	0	1	12	19	4	3	1	0	0	0	40

SICK LEAVE	0	3	11	25	15	4	13	17	11	22	5	7	5	138
SIDEWALK ORDINANCE	0	0	0	0	0	0	0	0	1	0	0	0	0	1
SUSPICIOUS ACTIVITY RPT	0	28	21	7	4	8	12	19	11	18	16	56	55	255
TRAFFIC DETAIL	0	0	0	0	7	9	1	7	1	1	9	10	2	47
TRAFFIC STOP	0	222	162	38	13	93	117	98	124	71	68	514	463	1983
TRESPASSING	0	24	12	5	8	5	17	12	15	12	21	16	20	167
WARRANT	0	7	1	0	1	3	4	4	12	5	2	7	5	51
WELFARE CHECK	0	48	50	17	26	51	60	59	67	43	66	109	58	654
Totals:	0	1032	762	310	345	1030	1203	1135	1072	931	859	1475	1269	11423



Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

DATE: October 28, 2019  
MEMO TO: Mayor Read  
FROM: Richard Marks   
RE: Budget Transfer – Rec Complex Fund

It is being requested to adjust the 2019 Rec Complex Fund budget, as follows:

Increase: Rec Complex – Unallocated Insurance	21910000-4420	\$ 1,433.95
Increase: Rec Complex – Admin. Overtime Payroll	27210000-1200	\$18,094.44
Increase: Rec Complex – Admin. Non-Payroll Comp.	27210000-1400	\$ 2,500.00
Increase: Rec Complex – Admin. Office Supplies	27210000-4350	\$ 500.00
Increase: Rec Complex – Admin. Telephone	27210000-4414	\$ 2,100.67
Increase: Rec Complex – Admin. Contracted Services	27210000-4430	\$ 6,500.00
Increase: Rec Complex – Beach Overtime Payroll	27215000-1200	\$ 710.67
Increase: Rec Complex – Beach Temporary Payroll	27215000-1300	\$ 934.09
Increase: Rec Complex – Beach Build. & Grounds Supp.	27215000-4340	\$ 167.78
Increase: Rec Complex – Beach Electricity	27215000-4411	\$ 776.62
Increase: Rec Complex – Beach Contracted Services	27215000-4430	\$ 1,269.91
Increase: Rec Complex – Crete Tech./Spec. Mat./Supp.	27220000-4330	\$ 3,900.00
Increase: Rec Complex – Gym Non-Payroll Comp.	27221000-1400	\$ 1,250.00
Increase: Rec Complex – Gym Tech./Spec. Mat./Supp.	27221000-4330	\$ 851.85
Increase: Rec Complex – Gym Electricity	27221000-4411	\$10,958.12
Increase: Rec Complex – Marina Overtime Payroll	27225000-1200	\$ 1,230.56
Increase: Rec Complex – Marina Temporary Payroll	27225000-1300	\$37,007.91
Decrease: Rec Complex – Admin. Regular Payroll	27210000-1100	\$30,157.71
Decrease: Rec Complex – Admin. Temporary Payroll	27210000-1300	\$ 878.59
Decrease: Rec Complex – Admin. Personal Clothing	27210000-4360	\$ 500.00
Decrease: Rec Complex – Admin. Marketing Fees	27210000-4440	\$ 3,662.30
Decrease: Rec Complex – Beach Fees for Services	27215000-4440	\$ 1,118.27
Decrease: Rec Complex – Beach Repairs to Equipment	27215000-4450	\$ 1,179.17
Decrease: Rec Complex – Crete Temporary Payroll	27220000-1300	\$29,250.00
Decrease: Rec Complex – Crete Build. & Grounds Supp.	27220000-4340	\$ 1,500.00
Decrease: Rec Complex – Crete Electricity	27220000-4411	\$ 2,000.00
Decrease: Rec Complex – Crete Contracted Services	27220000-4430	\$ 1,309.97
Decrease: Rec Complex – Crete Repairs to Buildings	27220000-4451	\$ 8,900.00
Decrease: Rec Complex – Gym Repairs to Buildings	27221000-4451	\$ 2,000.00
Decrease: Rec Complex – Marina Tech./Spec. Mat./Supp.	27225000-4330	\$ 4,815.56
Decrease: Rec Complex – Marina Contracted Services	27225000-4430	\$ 2,915.00

To transfer appropriations from various expense accounts within the Rec Complex Fund to other expense accounts in the Rec Complex Fund that currently are over budget or will be over-budget by the fiscal year-end.


Thank you for your attention to this request.

Cc: Matt Miller  
Barbara Phillips  
Lynda Mulcahy



**Richard A. Marks**  
City Chamberlain

**Department of Finance**  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

DATE: October 28, 2019  
MEMO TO: Mayor Read  
FROM: Richard Marks   
RE: Budget Transfer – General Fund

It is being requested to adjust the 2019 General Fund Budget, as follows:

Increase: General Fund – Police Separation Pay	13120000-1500	\$43,393.00
Increase: General Fund – Police Vehicle Repairs	13120000-4452	\$ 4,000.00
Decrease: General Fund – Police Regular Payroll	13120000-1100	\$43,393.00
Decrease: General Fund – Police IT Vehicle Expense	13120000-4434	\$ 4,000.00

To provide for under-budgeted appropriations for the Police Department recognized to date in the General Fund actual receipts and expenditures. The budget transfer will not increase the General Fund budgeted appropriations in 2019, therefore not requiring the use of Unassigned Unappropriated Fund Balance from the General Fund.

Thank you for your attention to this request.

Cc: Chief Ritter  
Heather Silver  
Barbara Phillips  
Lynda Mulcahy