

Traffic Order establishing Traffic Zone Designation No. 975 - 06/16/22

TRAFFIC ZONE DESIGNATION No. 975

Date: June 13, 2022

In accordance with Article 39 Section 1640 of the New York State Vehicle and Traffic Law and Chapter 340 of the Code of the City of Plattsburgh, the following traffic control zones are hereby established and/or amended:

A “PAID PARKING” zone within Clinton County’s Government Center Parking Lot (the “CCGC”) located at 137 Margaret Street (Tax Parcel ID #207.19-2-9) encompassing all parking areas within the public section of the CCGC totaling approximately sixty-nine (69) off-street parking spaces. All vehicles parked within this zone year round between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, shall be subject to the payment of parking fees that shall be established via resolution of the Common Council. This will involve the installation of new signage.

A “PAID PARKING” zone within the City’s Court Street Parking Lot (the “CSPL”) located at 109 Margaret Street (Tax Parcel ID #207.74-1-4) encompassing all parking areas within the CSPL totaling approximately forty-four (44) off-street parking spaces. All vehicles parked within this zone year round between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, shall be subject to the payment of parking fees that shall be established via resolution of the Common Council. This will involve the installation of new signage.

A “PAID PARKING” zone within the City’s City Hall Place Parking Lot (the “CHPL”) located on Court Street (Tax Parcel ID #207.74-1-16.1) encompassing all parking areas within the CHPL totaling approximately seventeen (17) off-street parking spaces. All vehicles parked within this zone year round between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, shall be subject to the payment of parking fees that shall be established via resolution of the Common Council. This will involve the installation of new signage.

A “PAID PARKING” zone within the City’s Arnie Pavone Memorial Parking Plaza (the “APMPP”) located on Margaret Street (Tax Parcel ID #207.19-3-15) encompassing all parking areas within the APMPP totaling approximately one hundred, three (103) off-street parking spaces. All vehicles parked within this zone year round between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, shall be subject to the payment of parking fees that shall be established via resolution of the Common Council. This will involve the installation of new signage.

A “PAID PARKING” zone within the City’s Broad Street Parking Lot (the “BSPL”) located on Durkee Street (Tax Parcel ID #207.20-7-15.1) encompassing all parking areas within the BSPL totaling approximately eighty (80) off-street parking spaces. All vehicles parked within this zone year round between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, shall be subject to the payment of parking fees that shall be established via resolution of the Common Council. This will involve the installation of new signage.

A “PAID PARKING” zone within the southern section of the City’s Durkee Street Parking Lot (the “DSPL”) located at 22 Durkee Street (Tax Parcel ID #207.20-7-15.3) encompassing all parking areas within the southern section of the DSPL totaling approximately one hundred, sixty-six (166) off-street parking spaces. All vehicles parked within this zone year round between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, shall be subject to the payment of parking fees that shall be established via

resolution of the Common Council. The “southern section” of the DSPL is defined as the area within the DSPL that lay south of the DSPL’s central east-west traffic corridor. This will involve the installation of new signage.

A “2-HOUR TIME LIMIT” parking zone within the northern section of the DSPL located at 22 Durkee Street (Tax Parcel ID #207.20-7-15.3) encompassing all parking areas within the northern section of the DSPL totaling approximately one hundred, twenty-three (123) off-street parking spaces. All vehicles parked within this zone year round between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, shall be subject to the payment of parking fees that shall be established via resolution of the Common Council. The “northern section” of the DSPL is defined as the area within the DSPL that lay north of the DSPL’s central east-west traffic corridor. This will involve the installation of new signage.

A visual representation of this traffic zone is included with this order on a map titled “CITY OF PLATTSBURGH DOWNTOWN PARKING MAP”. A visual representation of the area representing the public section of the CCGC is included with this order on a map titled “CLINTON COUNTY PARKING FACILITIES GOVERNMENT CENTER LOT” created by Architectural & Engineering Design Associates, P.C. and dated February 8, 2021.

The City’s Public Works Department will install the necessary signage and pavement markings in accordance with the NYS Manual of Uniform Traffic Control Devices for the establishment of the above traffic zones.

The establishment of these zones shall become effective upon the erection of the proper signage designating the zones.

All traffic zone designations previously established that are inconsistent with these traffic zone designations are hereby repealed and superseded by these traffic zone designations. All traffic Zones established for other purposes that are consistent with these traffic zone designations shall remain in effect.

Christopher Rosenquest
Mayor (Planner position currently vacant)

Copy to:

City Clerk
City Court
Corporation Counsel
Police Department
Traffic Street File
Public Works Dept.
Clinton County Clerk

RESOLUTION – 06/16/2022 - *Item 7.115 Tabled at Regular Meeting - 06/02/22*

7.115 AUTHORIZING RANGE AND STEP ADJUSTMENT - CDO DIRECTOR

RANGE AND STEP INCREASE FOR COMMUNITY DEVELOPMENT DIRECTOR TO RANGE 16, STEP 4.

RESOLUTION – 06/16/2022

7.121 MAYORAL APPOINTMENTS

A. THE MAYOR HANDS DOWN THE APPOINTMENT OF JOSHUA BEATTY AND ELLEN ADAMS AS VOLUNTEER CO-CITY HISTORIANS EFFECTIVE JUNE 28, 2022 TO JUNE 27, 2025.

B. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF SHIRLEY O’CONNELL TO THE LIBRARY BOARD BEGINNING ON JULY 1, 2022 AND EXPIRING JUNE 30, 2027.

C. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF JACOB AVERY TO THE LIBRARY BOARD BEGINNING ON JULY 1, 2022 AND EXPIRING JUNE 30, 2027.

D. THE MAYOR HANDS DOWN THE APPOINTMENT OF REGULAR MEMBER OF THE PLANNING BOARD TO ABBY MEUSER-HERR EFFECTIVE JUNE 17, 2022 TO DECEMBER 31, 2025.

RESOLUTION – 06/16/2022

7.122 AUTHORIZE MAYOR TO SIGN LETTER OF APPROVAL REQUEST FROM BHSN TO ESTABLISH CRISIS RESIDENCE - 126 COURT STREET

RESOLVED, the Common Council hereby authorizes and approves the Mayor to sign and transmit a letter approval in response to the effort and request from BHSN, and its partners, to establish a crisis residence for persons who are suffering from an emergent mental health issue at the real property located at 126 Court Street, tax id number 207.18-5-9. The Common Council further finds that this request is in conformance with Section 41.34 from the Mental Hygiene Law.

RESOLUTION – 06/16/2022

**7.123 AWARD BID FOR CONTRACT #WRRF 2022-05 - HAULING OF SLUDGE
FOR THE WRRF**

**NOW, THEREFORE, BE IT RESOLVED, The Common Council Authorizes the Mayor of
Plattsburgh to execute all necessary documents.**

RESOLUTION – 06/16/2022

**7.124 AUTHORIZING RANGE AND STEP ADJUSTMENT: CHIEF WATER
TREATMENT PLANT OPERATOR**

RANGE AND STEP INCREASE FOR CHIEF WATER TREATMENT PLANT OPERATOR
TO RANGE 9, STEP 6

RESOLUTION – 06/16/2022

7.125 APPROVAL OF 2022 “BEER GARDENS” FOR CITY OF PLATTSBURGH EVENTS

In accordance with the request therefore, the Common Council approves the following "Beer Gardens" for Plattsburgh Blues and Jazz to have a "Beer Garden" on July 3, 2022 as part a concert at the City Beach, from 6:00PM to 9:00PM.

Alcohol will be served, and is permitted by the Council per Section 129-4 of the Code, and accordingly, NYS Liquor Authority permit compliance and documentation is required.

RESOLUTION – 06/16/2022

7.126 APPROVAL FOR CITY OF PLATTSBURGH TO ENTER INTO CONTRACTUAL AGREEMENT WITH JAMIE DURIVAGE FOR FOURTH CELEBRATIONS

RESOLUTION – 06/16/2022

7.127 APPROVAL FOR CITY OF PLATTSBURGH TO ENTER INTO CONTRACTUAL AGREEMENT WITH MUSICAL PERFORMERS FOR LAKE CITY ARTS FESTIVAL

RESOLUTION – 06/16/2022

7.128 AUTHORIZING REVISING CAPITAL PROJECT H5110.83 – 2022 EQUIPMENT PURCHASE

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Public Service Equipment category, and

WHEREAS, the Infrastructure Division desires to establish a 2022 Equipment Purchase project for items included in the Public Service Equipment category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Equipment Purchase project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items included in the expenditure plan for 2022, and is being revised as follows:

	2022 Capital Cost	2022 Estimated Cost	2022 Revised Cost
Recycle truck	\$ 180,000	\$ 180,000	\$ 180,000
Refuse totes	120,000	120,000	120,000
35 ton trailer	90,000	90,000	90,000
Building Inspector vehicles (2 electric)	62,000	62,000	62,000
Truck tracking GPS	40,000	40,000	40,000
Equipment attachments	<u>40,000</u>	<u>40,000</u>	<u>47,000</u>
Total	<u>\$ 532,000</u>	<u>\$ 532,000</u>	<u>\$ 539,000</u>

Project Funding:

Water Fund	\$ 13,333	\$ 13,333	\$ 15,666
Sewer Fund	13,333	13,333	15,666
General Fund	415,334	415,334	417,668
CHIPS	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>
Total	<u>\$ 532,000</u>	<u>\$ 532,000</u>	<u>\$ 539,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 16th day of June 2022, as follows:

- 1) That, the amount of Five Hundred Thirty-nine Thousand and 00/100 (\$539,000.00) Dollars is hereby appropriated for the capital project **2022 Equipment Purchase (H5110.83)** for the cost of the equipment listed above and is hereby authorized to be expended for such purpose.
- 2) That, Fifteen Thousand Six Hundred Sixty-six and 00/100 (\$15,666.00) Dollars of such appropriation be provided by the Water Fund.
- 3) That, Fifteen Thousand Six Hundred Sixty-six and 00/100 (\$15,666.00) Dollars of such appropriation be provided by the Sewer Fund.
- 4) That, Four Hundred Seventeen Thousand Six Hundred Sixty-eight and 00/100 (\$417,668.00) Dollars of such appropriation will be provided by the General Fund through an advance for project spending to be refunded by the current fiscal year-end through the issuance of serial bonds or a bond anticipation note (BAN).
- 5) That, the amount of Ninety Thousand and 00/100 (\$90,000.00) Dollars of such appropriation be provided by funding from the Consolidated Local Street and Highway Improvement Program (CHIPS) sponsored by New York State.
- 6) That, this resolution takes effect immediately.

RESOLUTION – 06/16/2022

7.129 ESTABLISHMENT OF MANAGEMENT POLICIES AND FEES FOR THE DOWNTOWN AREA PARKING SYSTEM

WHEREAS, implementation of a managed parking system for the City’s downtown area (the “Action”) is proposed and appropriate fees for that system must be established; and

WHEREAS, in 2020, the Common Council approved a traffic order which created uniform two (2) hour time-limited parking free of charge for all on-street parking areas within the City’s Downtown Special Assessment District (SAD), defined broadly as the area bounded by Oak Street to the west, Cornelia Street to the north, and the Saranac River to the south and east; and

WHEREAS, regulations governing management of the various off-street parking areas within the SAD must be established to include the following lots:

- South Durkee Street Lot
- North Durkee Street Lot
- Arnie Pavone Memorial Parking Plaza (APMPP)
- Broad Street Parking Lot (BSPL)
- Public Parking Section of the Clinton County Government Center Lot (CCGC)
- Court Street Lot
- City Hall Place Lot

WHEREAS, the parking system provided by IPS Group, Inc. (IPS) allows for various payment options including hourly parking fees and long-term permit fees; and

WHEREAS, the City desires for the downtown managed parking system to generate revenue sufficient to cover the system’s annual operating costs; and

WHEREAS, the City of Plattsburgh’s downtown revitalization efforts involve several downtown area improvement projects known as the Downtown Area Improvement Projects (DAIP); and

WHEREAS, the City of Plattsburgh Common Council determined to conduct a comprehensive review of the DAIP through preparation of a Generic Environmental Impact Statement (GEIS) pursuant to the State Environmental Quality Review Act (SEQRA) and Section 617.10 of Title 6 of the New York Compilation of Codes, Rules and Regulations; and

WHEREAS, the Common Council, as duly designated Lead Agency pursuant to SEQRA, conducted a thorough SEQRA review of the DAIP, including conducting scoping, preparing both

a Draft and a Final GEIS, conducting a Public Hearing and adopting a SEQRA Findings Statement; and

WHEREAS, the Findings Statement determined, among other things, that given the demonstrated public need and benefit of the DAIP, its lack of significant adverse environmental impacts and its avoidance of such impacts by project design, location and mitigation, the decision to proceed with the Action as proposed gave due consideration to and represented a reasonable and proper balancing of environmental considerations with social, economic and other relevant considerations; and

WHEREAS, the Findings Statement further determined and certified that, consistent with social, economic, and other essential considerations from among the reasonable alternatives available, the DAIP avoids or minimizes adverse environmental impacts to the maximum extent practicable and incorporates as conditions to the Board's decision those mitigation measures that were identified as practicable; and

WHEREAS, approval from the Common Council is now needed for implementation of the downtown managed parking system, which is required to allow multiple projects evaluated under the DAIP to proceed.

NOW, THEREFORE, BE IT RESOLVED, the Common Council establishes the following management policies and fee structure for the off-street public parking areas within the SAD listed above with specific exceptions as itemized below:

- **Hourly Parking Fee: \$1.00 per hour**

Customers paying with U.S. or Canadian coins may pay for hourly parking in fifteen (15) minute increments at \$0.25 per fifteen (15) minute period with no minimum charge.

A minimum charge of \$1.00 shall be required for all debit and credit card transactions so any customer paying via this method will be required to purchase a minimum of one (1) hour of parking time. Additional time may be added in increments of fifteen (15) minutes at a cost of \$0.25 per fifteen (15) minute period. No additional fees shall be charged to the customer and all transaction/processing fees for kiosk transactions shall be absorbed by the City as an operational cost.

- **Semi-Annual Permit: \$90.00 per permit [valid for six (6) months]**

Purchase of each permit will be accompanied by a \$3.50 gateway fee charged by IPS to the customer. IPS shall charge the City a \$3.00 fee per permit purchased as an

administrative charge. All other transaction/processing fees for permit transactions shall be absorbed by the City as an operational cost.

- Annual Permit: \$171.00 per permit [valid for twelve (12) months]

This annual permit fee represents a five percent (5%) discount to the semi-annual permit fee based on an annualized semi-annual permit cost of \$180.00. Purchase of each permit will be accompanied by a \$3.50 gateway fee charged by IPS to the customer. IPS shall charge the City a \$3.00 fee per permit purchased as an administrative charge. All other transaction/processing fees for permit transactions shall be absorbed by the City as an operational cost; and

BE IT FURTHER RESOLVED, that pursuant to a prior agreement with Clinton County, semi-annual and annual parking permits shall not be valid within the public parking areas of the CCGC and that, within the public parking areas of the CCGC as detailed in the map included as Exhibit A, the first one (1) hour of parking for all vehicles shall be free of charge but all subsequent parking hours shall be subject to the above fee structure while no parking fees shall be imposed by the City in the employee parking areas of the CCGC; and

BE IT FURTHER RESOLVED, that none of the above listed parking fees shall apply to those parking spaces within the off-street lots listed above which have been designated and marked as reserved for use by persons with disabilities, though vehicles parked in said spaces which do not display the required parking permit and/or special license plates issued to persons with disabilities shall be subject to the issuance of traffic violations or other remedies in accordance with City code; and

BE IT FURTHER RESOLVED, that the approximately one hundred, twenty-three (123) off-street parking spaces within the North Durkee Street Lot, defined as the area within the Durkee Street Lot that lay north of that lot's central east-west traffic corridor, are designated as free, two (2) hour time-limited parking and that no hourly or permit fees shall be required to park in the North Durkee Street Lot; and

BE IT FURTHER RESOLVED, that semi-annual and annual permits shall be made available on a first-come, first-served basis to those members of the public who provide acceptable documentation of residency or employment within the SAD and then, if available permits remain, to all other members of the public on a first-come, first-served basis. The types of acceptable documentation for the establishment of residency or employment within the SAD are to be determined by the Chamberlain and the Director of Community Development; and

BE IT FURTHER RESOLVED, that the above listed parking fees shall be effective and enforced between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, year

round, excepting those days designated as “holidays” per the AFSCME collective bargaining agreement; and

BE IT FURTHER RESOLVED, that a visual representation of the policies for management of the downtown parking system is included as Exhibit B which shall be included in marketing materials to be made available to the public; and

BE IT FURTHER RESOLVED, that the above listed parking fees shall apply equally to all those parking within the SAD, regardless of residency or employment status, but that specific exemptions to these parking fees shall be permitted if authorized directly via Council resolution (e.g., special events to be held in the downtown area) or via the Council’s approval of contractual agreements that explicitly include such exemptions; and

BE IT FURTHER RESOLVED, that vehicles determined by the City’s police department, its parking enforcement staff, or any other designated parking enforcement official to be in violation of the policies or parking fee structure listed above shall be subject to the issuance of traffic violations and other remedies in accordance with City Code; and

BE IT FURTHER RESOLVED, that in the event of a snow emergency declared by the City, all parking fees as prescribed above shall be suspended for the duration of the snow emergency but, upon expiration of the snow emergency, all said parking fees shall again apply. The temporary suspension of parking fees during a snow emergency shall not entitle holders of semi-annual or annual parking permits as described above to any form of refund or discount based on the duration of the snow emergency.

BE IT FURTHER RESOLVED, that the Common Council approves that all previously approved parking fees established within the SAD are hereby terminated with immediate effect, however, this termination of fees does not apply to parking district costs assessed to property owners within the SAD per the legislation which enacted the SAD; and

BE IT FURTHER RESOLVED, that the Common Council authorizes the Mayor, Corporation Counsel, Chief of Police, Chamberlain, Superintendent of Public Works, and Community Development Director to take such further actions as may be necessary to effectuate the intent of this resolution; and

BE IT FURTHER RESOLVED AS FOLLOWS:

- 1. The Common Council has reviewed the proposed Action and finds that it constitutes an integral component of multiple projects evaluated as part of the DAIP which was thoroughly reviewed under SEQRA.**
- 2. The potential environmental impacts of the Action were adequately addressed as an essential component of multiple projects evaluated as part of the DAIP**

in the GEIS, the Statement of Findings, and the Amendment to the Statement of Findings and the proposed Action is not likely to result in any new or different environmental impacts than those previously considered during SEQRA review of the DAIP. Therefore, no further SEQRA review is necessary.

RESOLUTION – 06/16/2022

7.130 AUTHORIZING REVISING CAPITAL PROJECT H5110.87 – 2022 DOWNTOWN IMPROVEMENTS

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Downtown Improvements category, and

WHEREAS, the Infrastructure Division desires to establish a 2022 Downtown Improvements project for an item included in the Downtown Improvements category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Downtown Improvements project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items to be added to the capital expenditure plan for 2022, and is being revised as follows:

	2022 Capital Plan	2022 Estimated Cost	2022 Revised Cost
Farmers’ market improvements design	\$ 10,000	\$ 10,000	\$ 10,000
Construction costs	<u>-</u>	<u>-</u>	<u>34,127</u>
Total	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 44,127</u>

Project Funding:

General Fund	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 44,127</u>
Total	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 44,127</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 16th day of June 2022, as follows:

- 1) That, the amount of Forty-four Thousand One Hundred Twenty-seven and 00/100 (\$44,127.00) Dollars is hereby appropriated for the capital project **2022 Downtown Improvements (H5110.87)** for the cost of the items listed above and is hereby authorized to be expended for such purpose.
- 2) That, Forty-four Thousand One Hundred Twenty-seven and 00/100 (\$44,127.00) Dollars of such appropriation will be provided by the General Fund.
- 3) That, this resolution takes effect immediately.

RESOLUTION – 06/16/2022

7.131 AWARD OF LOW BID FOR FARMERS MARKET IMPROVEMENTS

WHEREAS, a number of critical improvements are required to address maintenance and safety issues affecting the operations of the Plattsburgh Farmers' and Crafters' Market (PFCM); and

WHEREAS, the City sought bids for this work from several contractors and received multiple bids.

NOW, THEREFORE, BE IT RESOLVED, the Common Council awards the lowest qualified bid for improvements to the PFCM building to JFP Enterprises Inc. in the amount of \$34,127 and authorizes the Mayor to execute all documents required for completion of the work. Funding to be provided by capital project 2022 Downtown Improvements (H5110.87).

7.132 APPROVAL OF ARTWORK DISPLAY RENEWALS FOR BETTY LITTLE ARTS PARK

WHEREAS, the Common Council approved a selection of artwork by five local artists to occupy five display pads within the Betty Little Arts Park for a period of one year; and

WHEREAS, City staff has recommended the renewal of the license agreements governing the display of these five pieces of artwork within the Betty Little Arts Park for a term of one year and all five artists have agreed to the renewal of their agreements.

NOW, THEREFORE, BE IT RESOLVED, the Common Council approves the renewal of the license agreements governing the display of five pieces of artwork that are to remain installed in the Betty Little Arts Park for a period not to exceed one year and that each of the five artists shall be paid a maximum of \$1,000 in exchange for the use of their artwork during this period, pursuant to an Art Display License Agreement, which is also approved, in a form acceptable to Corporation Counsel.

7.133 ADOPTION OF REVISED 5 YEAR PLAN 2023-2028