

**GOVERNANCE, STRATEGY & CITY OPERATIONS COMMITTEE  
MAY 2, 2019  
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS  
MINUTES  
4:30PM**

**Roll Call:** Councilor Armstrong, Councilor McFarlin, Mayor Read

**Others Present:** Councilor Kelly, Councilor Gibbs, Councilor Moore

**Absent:** Councilor Ensel

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**1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:**

1. DRI and Parking Plan update – Director of Community Development Matthew Miller gave update/presentation.
2. Report on OpenGov
3. Appointment of CSC Task Force Coordinator

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**2. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:**

1. Request from Mayor Read to hand down the appointment of Leah Sweeney to the Library Board for the term of May 3, 2019 to June 30, 2023.
2. Request from Director of Community Development Matthew Miller to establish a slip rental rate of \$47 per foot per season be implemented on May 3, 2019 for all boats docking at the City’s Wilcox Dock marina facility.
3. Request from Director of Community Development Matthew Miller that the following rate structure be implemented May 3, 2019 for all entry fees to the City of Plattsburgh’s Municipal Beach:

Type of Entry	Current Rate	Proposed Rate
Car: Weekday (USD)	\$ 7.00	\$ 9.00
Car: Weekday (CAD)	\$ 9.00	\$ 11.00
Walk-Ons & Motorcycles (USD & CAD)	\$ 3.00	\$ 5.00
Car: Weekend (USD)	\$ 8.00	\$ 10.00
Car: Weekend (CAD)	\$ 10.00	\$ 12.00
Walk-Ons & Motorcycles (USD & CAD)	\$ 3.00	\$ 5.00
Buses (USD)	\$ 30.00	\$ 30.00
Buses (CAD)	\$ 37.00	\$ 37.00

Admission to the beach shall remain free of charge to all residents of the City of Plattsburgh and the Town of Plattsburgh. The beach’s official operating hours for the 2019 season shall be 9:00 a.m. through 8:00 p.m. seven days a week. Official dates of operation shall be subject to prevailing environmental conditions and shall be set at the discretion of the Director of Community Development. These dates shall be in compliance with the City’s safety plan submitted to the Clinton County Health Department

4. Request from Seth Silver of 40 Trafalgar Drive to close down part of Trafalgar Drive on June 8, 2019 from 11 am to 7 pm to have a safe area for their tenth annual block party.
5. Request from Director of Community Development Matthew Miller approves that the Mayor is authorized to sign a Professional Services Agreement with KAS, Inc. to complete a pre-demolition hazardous material inspection for the Plattsburgh Municipal Lighting Department buildings #1 through #5 located on Green Street. Payment shall be made from RESTORE NY grant funds awarded to the City for the purpose of demolishing the buildings on the PMLD site.
6. Request from Director of Community Development Matthew Miller Contract #2019-03 “Painted Pavement Markings” be awarded to Straight Line Industries, Inc. for the Unit Bid price of \$72,790.
7. Request from The Foundation of CVPH to hold their Annual Gala at Harborside on June 15, 2019 from 7am to approximately 11:00pm. (Event time is 5:00pm). They will be utilizing the area from June 13-16, 2019. Organizer must provide the following; dig safe permit (if applicable) because Tent will be installed, portable restrooms, Insurance proof, and Utility Fee. Alcohol will be served, and is permitted by the Council per Section 129-4 of the Code, and accordingly, NYS Liquor Authority permit compliance and documentation is required.
8. Request from Director of Community Development Matthew Miller that the Mayor be authorized to sign a license agreement with “Illuzzi Enterprise Inc.” to operate a bar and prepackaged snack shop in Section A of the vendor building at the City of Plattsburgh Municipal Beach. Further, the Council finds that this space is not needed for a public purpose during the proposed license agreement term of four months; that the license fee will not be more than \$5,000 per year; that sufficient notice of the availability of the property under license has been provided to the public; and that this license will be subject to presentation of sufficient proof of insurance, licensing, and compliance with New York State Liquor Authority regulations if applicable.

9. Request from Director of Community Development Matthew Miller that the Mayor be authorized to sign a license agreement with “Mihal Inc.” to operate a non-food beach supply shop in Section D of the vendor building at the City of Plattsburgh Municipal Beach. Further, the Council finds that this space is not needed for a public purpose during the proposed license agreement term of four months; that the license fee will not be more than \$5,000 per year; that sufficient notice of the availability of the property under license has been provided to the public; and that this license will be subject to presentation of sufficient proof of insurance, licensing, and compliance with New York State Liquor Authority regulations if applicable.
  
10. Request from Director of Community Development Matthew Miller that the Mayor be authorized to sign a license agreement with “Polish Corner Inc.” to operate a food and non-alcoholic beverage concession in Section E of the vendor building at the City of Plattsburgh Municipal Beach. Further, the Council finds that this space is not needed for a public purpose during the proposed license agreement term of four months; that the license fee will not be more than \$5,000 per year; that sufficient notice of the availability of the property under license has been provided to the public; and that this license will be subject to presentation of sufficient proof of insurance, licensing, and compliance with New York State Liquor Authority regulations if applicable.
  
11. Request from Beekmantown Middle School 7<sup>th</sup> grade students to hold a 5k and 1 mile Fun Run/Walk on Saturday, May 18, 2019 from 8 a.m. – 10 a.m. to benefit the North Country Honor Flight. Request to temporarily close down the following roads: US Oval, Ohio Avenue from US Oval to New York Road, New York Road from Ohio Avenue to end of City limits. Event volunteers will be stationed at crosswalk sections on US Avenue to stop traffic for event participants. The City will provide cones and barricades for event volunteers to place on the route. Insurance certificate is required.

By Councilor McFarlin; Seconded by Councilor Armstrong

(RC) Roll call: Councilor Armstrong, Councilor McFarlin, Mayor Read

(All voted in the affirmative)

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**3. OLD BUSINESS: None**

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**4. NEW BUSINESS: None**

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Motion to Adjourn by Councilor Armstrong; Seconded by Councilor McFarlin

(RC) Roll call: Councilor Armstrong, Councilor McFarlin, Mayor Read

(All voted in the affirmative)

**MEETING ADJOURNED: 5:16 pm**