

**GOVERNANCE, STRATEGY & CITY OPERATIONS COMMITTEE  
THURSDAY, FEBRUARY 7, 2019  
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS  
MINUTES  
4:30PM**

**Roll Call:** Councilor Armstrong, Councilor McFarlin (arrived after Roll Call at 4:39pm), Mayor Read

**Others Present:** Councilor Kelly, Councilor Gibbs, Councilor Ensel, Councilor Moore

**Absent:** None

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**1. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:**

**Kim Cummings** spoke and answered questions about the request to hold a Bike Rodeo.

**Penny Clute** spoke on behalf of the Samuel de Champlain Working group's request to place an educational panel at the Samuel de Champlain Monument and answered questions about the request.

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**2. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:**

1. Report from the City Clerk's Office of all monies received during the month of January 2019 in the total amount of \$11,573.02
2. Minutes of the Plattsburgh Sustainability Committee held in November 2018 and December 2018
3. Mayor Read's proposed form for the annual managerial evaluation process.

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**3. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:**

1. Request from Director of Community Development Matthew Miller that Lakeview Catering of Saranac Lake to provide food and alcohol during the 2019 Bridal Show. Insurance proof is required and alcohol will be served therefore NYS Liquor documentation is required.
2. Request from City Clerk Sylvia Parrotte the Plattsburgh High School Community School Organization to use the auditorium on April 27, 2019 to host a live jazz performance with a catered dinner and dancing. Insurance proof is required and Alcohol will be served therefore NYS Liquor documentation is required.

3. Request that the Mayor is authorized to sign an agreement with Reynolds Boats Northern Bass Tournaments and Adirondack Coast Visitors Bureau to host a Bass tournament on August 10, 2019.
4. Request that the Mayor is authorized to sign an agreement with FLW and Adirondack Coast Visitors Bureau to host a T-H Marine FLW Bass Fishing League event on July 13, 2019.
5. Request that the Mayor is authorized to sign an agreement with East Coast Watercross LLC and Adirondack Coast Visitors Bureau to hold an event July 27 - 28, 2019. There will be an overtime cost of approximately \$1,153 for Ambulance and EMT staff.
6. Request from Councilor Armstrong:

Whereas, Samuel de Champlain and the native peoples both have key roles in our history, much of it little-known, and some inaccurately described; and

Whereas, the Samuel de Champlain Monument statue representation and its plaque's description prompt different reactions today than they did when installed in 1912; and

Whereas, the Samuel de Champlain Monument Working Group has asked the Common Council's permission to install an educational panel on City property in the park near Plattsburgh's Samuel de Champlain Monument, giving context to it and explaining misconceptions; and

Whereas, The Lake Champlain Basin Program has been consulted regarding the panel's design, ensuring that it will be consistent with other historic signage; and

Whereas, the group will find private sources for the approximate \$1400 needed to have the panel and frame manufactured and delivered; and

Whereas, upon receiving this gift offered by the Working Group, and in light of the educational and cultural benefits provided, the City of Plattsburgh Common Council commits to installing and maintaining the educational panel; and

NOW THEREFORE, Be it therefore resolved according to a request by Councilor Armstrong that the City of Plattsburgh Common Council authorizes the installation and maintenance of said educational panel in the Samuel de Champlain Monument Park near the Champlain Monument in a location recommended and constructed by the Department of Public Works for an estimated cost of \$1,000, paid for from the General Fund.

7. Request from the Plattsburgh Farmers and Crafters Market group to manage the Farmers Market for the 2019 market season from May 11 - October 12, 2019. Signed Licenses agreement, fee and insurance proof is required.
8. Request from Plattsburgh Bike Rodeo event on Saturday, May 17, 2019 in the Durkee Street Parking lot. They are requesting to block off 70 parking spaces (from Friday, May 17 -18, 2019) Insurance certificate is required.
9. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF COMMISSIONER OF THE

PLATTSBURGH HOUSING AUTHORITY BOARD TO SHIRLEY O'CONNELL EFFECTIVE APRIL 6, 2019 TO APRIL 6, 2024.

10. THE MAYOR HANDS DOWN THE APPOINTMENT OF COMMISSIONER OF THE PLATTSBURGH HOUSING AUTHORITY BOARD TO AMY BONN FEBRUARY 8, 2019 TO APRIL 6, 2020.
11. Request from City Clerk Sylvia Parrotte to approve the 2019 Street Drives.
12. Request from Promotions and Special Events Coordinator Tara Powers to hold the City of Plattsburgh's field day event on the Oval Field on April 27<sup>th</sup> from 2:00pm to 7pm (Rain date: May 11<sup>th</sup>). Alcohol will be served therefore NYS Liquor documentation is required.
13. RESOLUTION AUTHORIZING THE FORMATION AND INCORPORATION OF THE LAKE CITY LAND BANK CORPORATION

WHEREAS, disinvestment in real property and resulting atrophy can result in a significant amount of vacant and abandoned property in the City of Plattsburgh; and

WHEREAS, this condition of vacant and abandoned property represents lost revenue to the City of Plattsburgh and imposes large costs ranging from demolition, effects of safety hazards and spreading deterioration of neighborhoods including resulting mortgage foreclosures; and

WHEREAS, the need exists to strengthen and revitalize Plattsburgh's economy by solving the problems of vacant and abandoned property in a coordinated manner and to foster the development of such property and promote economic growth; and

WHEREAS, there is an overriding public need to confront the problems caused by vacant, abandoned and tax-delinquent properties to turn these vacant spaces into vibrant places; and

WHEREAS, land banks are one of the tools that can be utilized by the City of Plattsburgh to facilitate the return of vacant, abandoned, and tax-delinquent properties to productive use; and

WHEREAS, the City of Plattsburgh is a foreclosing governmental unit under Not-For-Profit Corporation Law Section 1602(c)—with the City Chamberlain serving as Enforcing Officer—in all areas within the geographic boundaries of the City of Plattsburgh and, when warranted, conducts annual in rem tax foreclosures and real property tax auction; and

WHEREAS, the Common Council of the City of Plattsburgh supports the formation of a land bank for the benefit of properties located within the City of Plattsburgh and seeks to authorize the filing of an application; and

WHEREAS, the name "Lake City Land Bank Corporation" is not used by any other state corporation and the approval for use of such name will be sought from the New York State Department of Financial Services; and

WHEREAS, an authorizing resolution is both desirable and necessary to formally submit an application to the State regarding the land bank.

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Common Council of the City of Plattsburgh authorizes the formation and incorporation of the Lake City Land Bank Corporation (“Corporation”) under the applicable provisions of Article 16 of the Not-For-Profit Corporation Law; and it is further

RESOLVED, that there shall be seven (7) initial directors of the Corporation and they shall serve two (2) year terms from the date of incorporation unless appointed by virtue of a director’s elected public office in which case it shall run concurrently with the term of that office, whichever is less; the initial directors are:

NAME:

1. Colin Read, Mayor City of Plattsburgh
2. Eva Schweber, Planner City of Plattsburgh
3. Mark Hamilton, Executive Director Plattsburgh Housing Authority
4. Amy Bonn, Community Developer
5. Derek Rosenbaum, Appraiser
6. Ben Clark, Housing Developer
7. Elizabeth Gibbs, Councilor-Ward 3 City of Plattsburgh

RESOLVED, that the Mayor of the City of Plattsburgh be and hereby is authorized to sign the annexed Certificate of Incorporation as Incorporator; and it is further

RESOVED, the this Common Council agrees to develop procedures whereby the land bank, once incorporated, can select City delinquent tax properties for land bank use prior to the annual tax auction to be redeveloped consistent with the goals of the land bank; and it is further

RESOLVED, the this Common Council, serving as lead agency, hereby finds and determines that this resolution constitutes a Type II action such that no further environmental review is required; and it is further

RESOLVED, that this resolution is expressly subject to the approval of the Empire State Development Corporation as required by Section 1603 of the Not-For-Profit Corporation Law and accordingly, the annexed Certificate of Incorporation shall not be filed with the Secretary of State unless and until it is first approved by the New York State Urban Development Corporation d/b/a the Empire State Development Corporation.

By Mayor Read; Seconded by Councilor Armstrong

(RC) Roll call: Councilor Armstrong, Councilor McFarlin, Mayor Read  
(All voted in the affirmative)

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**4. OLD BUSINESS:**

**Councilor McFarlin** asked Director of Community Development Matthew Miller about City Beach preparations for this season.

[further discussion ensued]

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**5. NEW BUSINESS: None**  
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Motion to Adjourn by Councilor McFarlin; Seconded by Mayor Read  
(RC) Roll call: Councilor Armstrong, Councilor McFarlin, Mayor Read  
(All voted in the affirmative)  
**MEETING ADJOURNED: 5:08 pm**