

**CITY INFRASTRUCTURE COMMITTEE
JANUARY 9, 2020
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
MINUTES
4:30PM**

Roll Call: Chair Councilor Moore; Councilor Gibbs; Mayor Read

Others Present: Councilors Barbell, Kelly, DeDominicas and McFarlin

Absent: None

1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

Department of Public Works discussed and gave presentation on Cogan Avenue Water Line and Road Construction project. Presentation is made part of the Minutes of this meeting.

2. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from the City Chamberlain to carry-out the attached resolution authorizing levying the property tax for the fiscal year 2020, as further evidenced by the attached 2020 Tax Warrant for the City of Plattsburgh and the attached County of Clinton’s 2020 tax warrant, certifying the City of Plattsburgh share of the 2020 County tax levy, and for re-levying the return of unpaid 2019-2020 Plattsburgh City School Tax with other such omitted property taxes and delinquent charges as shall be deemed appropriate to collect.
2. Request from the City Chamberlain to adjust the 2020 budget adjustment for the under-budgeted estimated revenue for an assessment change in the 2020 Omitted Real Property Taxes related to the Vilas Home for the 2019 property tax year. The additional revenue was authorized by an order from the court related to a change in real property assessment of the property, and this increase in appropriations will increase the General Fund budgeted estimated revenues by \$2,440.64 in 2020.
3. Request from Chief Plant Operator Kris Gushlaw to extend Contract # 2019-01 “Sodium Hypochlorite for Water Pollution Control Plant and Water Filtration Plant” with Surpass Chemical until February 14, 2021 without any changes to existing contract.
4. Request from Chief Plant Operator Kris Gushlaw to extend Contract # 2019-02 “Liquid Alum for the Water Resource Recovery Facility” with Chemtrade Chemicals U.S. LLC until March 13, 2021 for the estimated sum of \$23,668.

5. Request from the City Chamberlain to create capital project H8320.80, 2020 Water System Improvements, for the items included in the 2020 Capital Expenditure Plan under the category Water Distribution System at a cost of \$819,000.
6. Request from Public Works Department that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed \$13,940 for the Riley Avenue Water Line Replacement & Reconstruction Project.
7. Request from Public Works Department that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed \$12,940 for the Ohio Avenue Water Line Replacement & Reconstruction Project.
8. Request from Environmental Manager Jon Ruff that the Mayor is authorized to sign the Acknowledgment and Acceptance form for the \$3,000,000 Water Infrastructure Improvement Act grant award per the December 23, 2019 letter from Environmental Facilities Corporation.

Items 9, 10 and 11 were added during committee meeting:

9. Memorandum of Understanding with the Town of Plattsburgh

WHEREAS, the City of Plattsburgh owns and maintains approximately 2 miles of trail at the former Plattsburgh Airforce Base known as the Terry Gordon bike path; and

WHEREAS, the Terry Gordon bike path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh's plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon bike path; and

WHEREAS, The BMG plan includes a multi-use path which will connect to the Terry Gordon bike path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path.

NOW THEREFORE, the City of Plattsburgh Common Council duly convened does hereby:

RESOLVE, that the City of Plattsburgh enter into a Memorandum of Understanding with the Town of Plattsburgh to collaborate and provide recreational and cultural benefits to City & Town residents along with multitudes of visitors; and further be it

RESOLVED, that the Common Council authorizes the Mayor to sign the Memorandum of Understanding.

10. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD CHAIR TO RONALD NOLLAND FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.

Councilor DeDominicas indicated Mr. Nolland is his Father in law so he will recuse himself when this item comes up during regular meeting.

11. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD REGULAR MEMBER TO KATHLEEN INSLEY FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.

By Councilor Gibbs; Seconded by Councilor Moore

(RC) Roll call: Chair Councilor Moore; Councilor Gibbs; Mayor Read

(All voted in the affirmative)

4. OLD BUSINESS: None

5. NEW BUSINESS: None

Motion to Adjourn by Councilor Gibbs; Seconded by Councilor Moore

(RC) Roll call: Chair Councilor Moore; Councilor Gibbs; Mayor Read

(All voted in the affirmative)

MEETING ADJOURNED: 5:06 pm



Cogan Avenue Water Line and Road Reconstruction Project

NOTICE: THIS DRAWING WAS PREPARED FOR THE CITY OF PLATTSBURGH AND IS NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER.

DATE: _____

REVISIONS:

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| NO. | DATE | DESCRIPTION |
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PROJECT: COGAN AVENUE (CORNELIA ST. TO PARK AVE. W.) PROPOSED WATER LINE AND ROAD REPLACEMENT

CITY OF PLATTSBURGH
DEPARTMENT OF PUBLIC WORKS
215 IDAHO AVENUE
PLATTSBURGH, NEW YORK
PLATTSBURGH (P) 518.563.1120

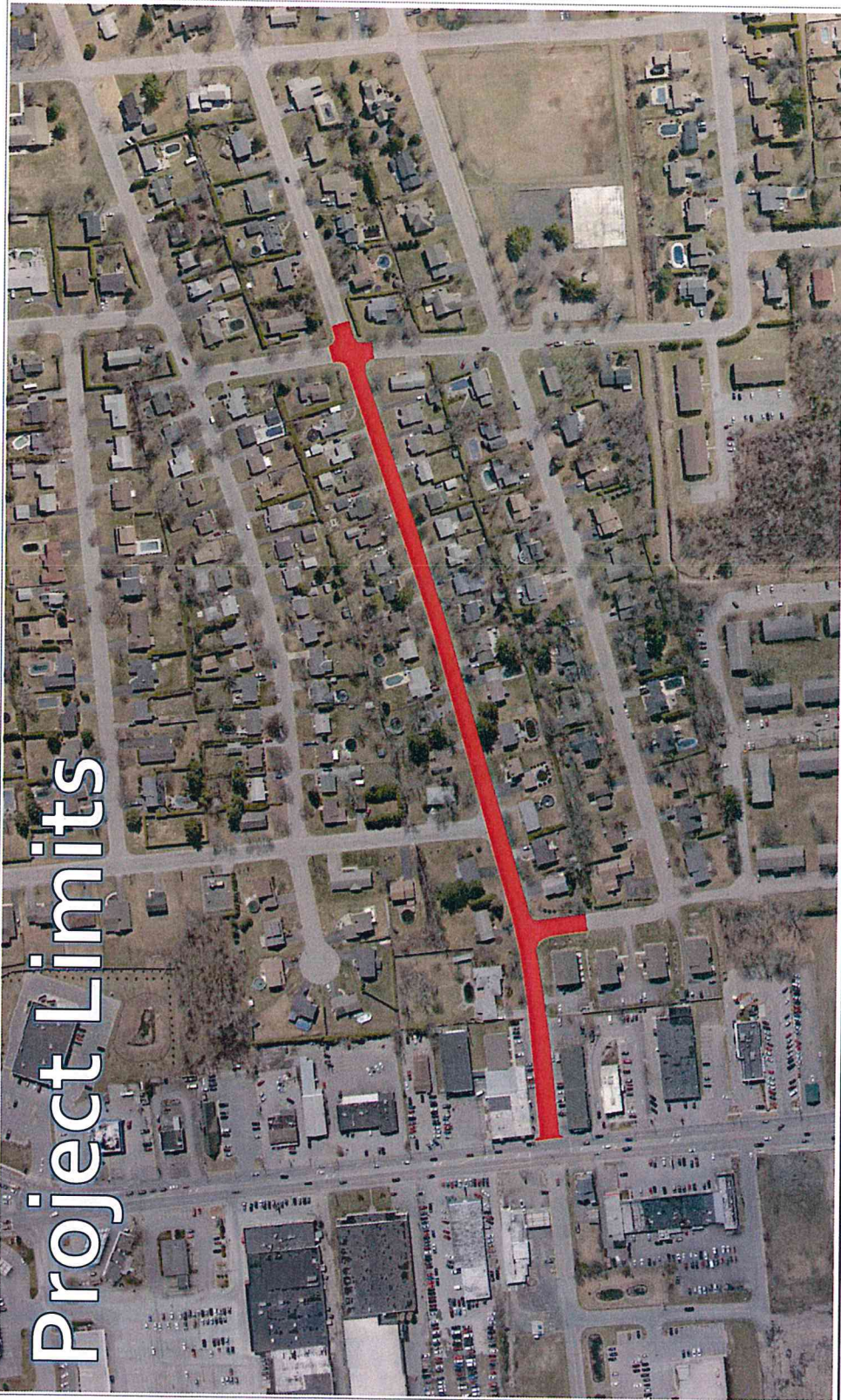
DESIGNER: HILSON

SCALE: _____

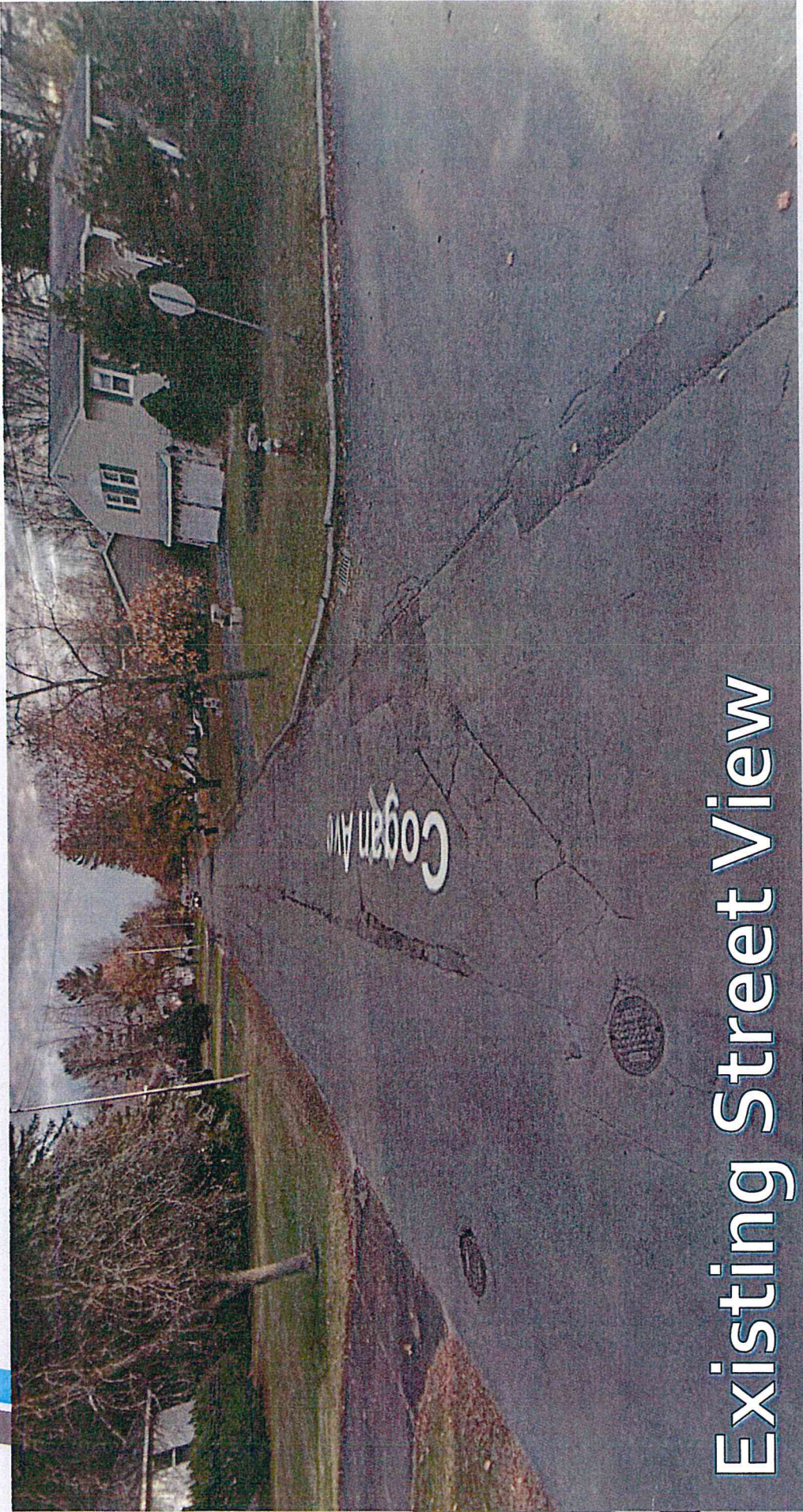
COVER: _____

SIDEWALKS
EXISTING CONDITIONS ON THE SOUTH
END OF COGAN AVENUE

Project Limits



| | | | | | | | | |
|--|--|--|--|--|--|---------------------------|--|--|
| <p>PROJECT LIMITS</p> <p>CITY OF PLATTSBURGH DEPARTMENT OF PUBLIC WORKS 215 IDAHO AVE. PLATTSBURGH, NEW YORK Plattsburgh (P) 518 563.1120</p> | | | <p>COGAN AVENUE (CORNELIA ST. TO PARK AVE. W.) PROPOSED WATER LINE AND ROAD REPLACEMENT</p> | | | <p>PLATTSBURGH</p> | | |
| <p><small>NOTICE: THESE DRAWINGS AND OTHER SPECIFICATIONS ARE THE PROPERTY OF THE CITY OF PLATTSBURGH, NEW YORK. NO REPRODUCTION OR TRANSMISSION OF THIS INFORMATION IS PERMITTED UNDER THE PENALTY OF FINES OR IMPRISONMENT UNDER THE LAWS OF THE UNITED STATES. ANY OTHER PARTY IS EXPRESSLY PROHIBITED FROM REPRODUCING OR TRANSMITTING THIS INFORMATION WITHOUT THE WRITTEN PERMISSION OF THE CITY OF PLATTSBURGH.</small></p> | | | <p><small>DATE: _____</small></p> <p><small>DATE: 11/13/17</small></p> <p><small>SCALE: 1" = 20'</small></p> <p>LIMITS <small>EXISTING CONDITIONS</small></p> | | | | | |



Existing Street View



Issues with current design:

1. This design causes pedestrians to walk with their backs to traffic.
2. Because there are no "NO PARKING" signs, vehicles parked in the reserved lane force pedestrians into the roadway.



Both of these issues cause a liability for not only the design engineer, but the City of Plattsburgh

NOTICE
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Particulars and all other data are the
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**SIDEWALKS
EXISTING CONDITIONS ON THE SOUTH
END OF COGAN AVENUE**

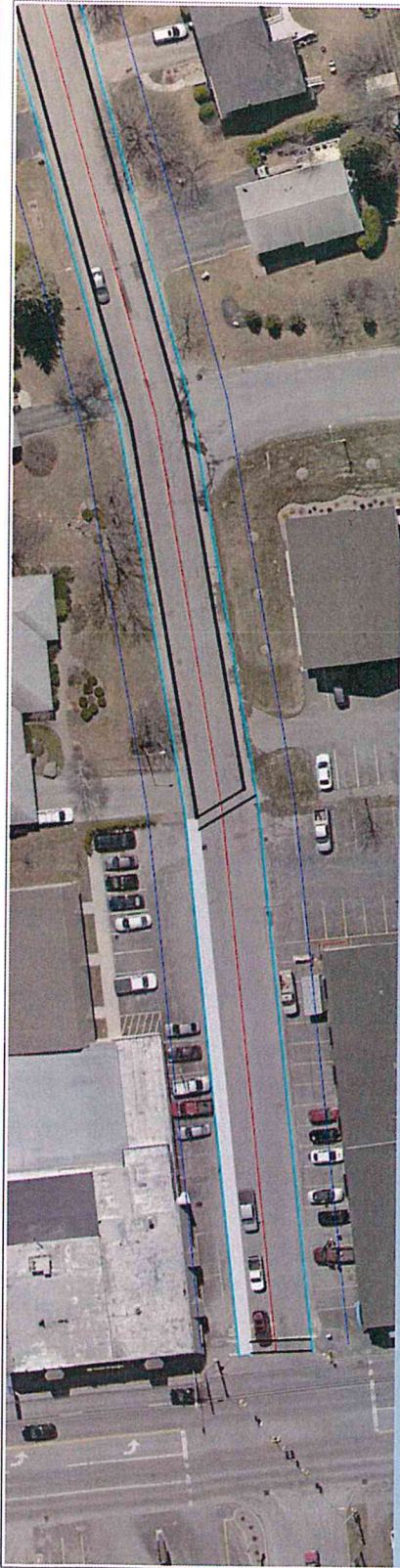


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DEPARTMENT OF PUBLIC WORKS
215 IDAHO AVENUE
PLATTSBURGH, NEW YORK
(P) 518.563.1120

**COGAN AVENUE
(CORNELIA ST. TO PARK AVE. W.)
PROPOSED WATER LINE AND
ROAD REPLACEMENT**



DATE: _____
DRAWN BY: _____
SCALE: 1" = 40'
PROJECT NO.: _____
SHEET NO.: _____
Cl. 0
ESTIMATED QUANTITY:



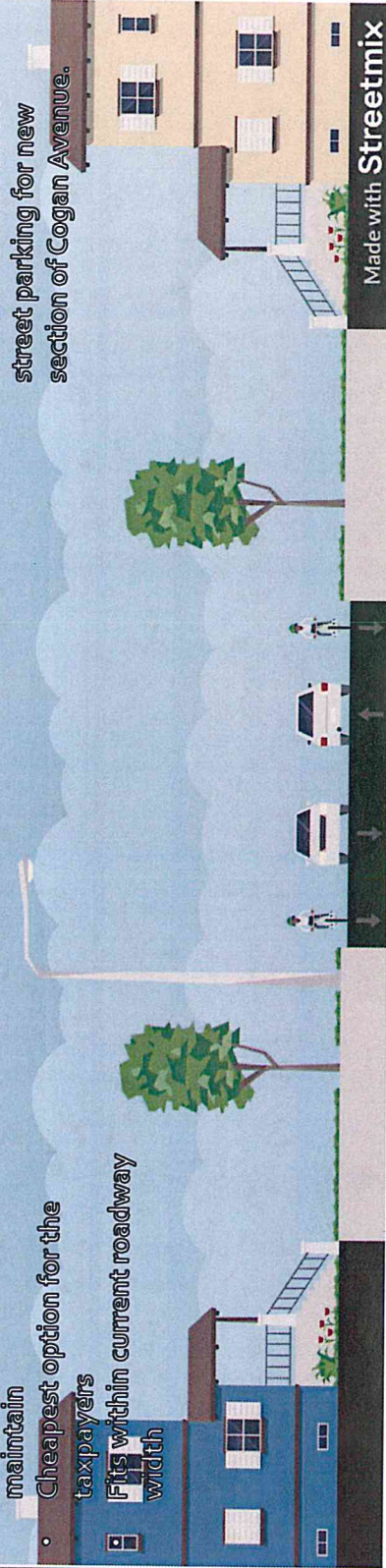
Cogan Avenue - Option 1

PROS:

- Meets Design Standards
- Would not create sidewalks that homeowners have to maintain
- Cheapest option for the taxpayers
- Fits within current roadway width

CONS:

- Creates minimal liability issues
- Would eliminate all on-street parking for new section of Cogan Avenue.



SIDEWALKS OPTION 1

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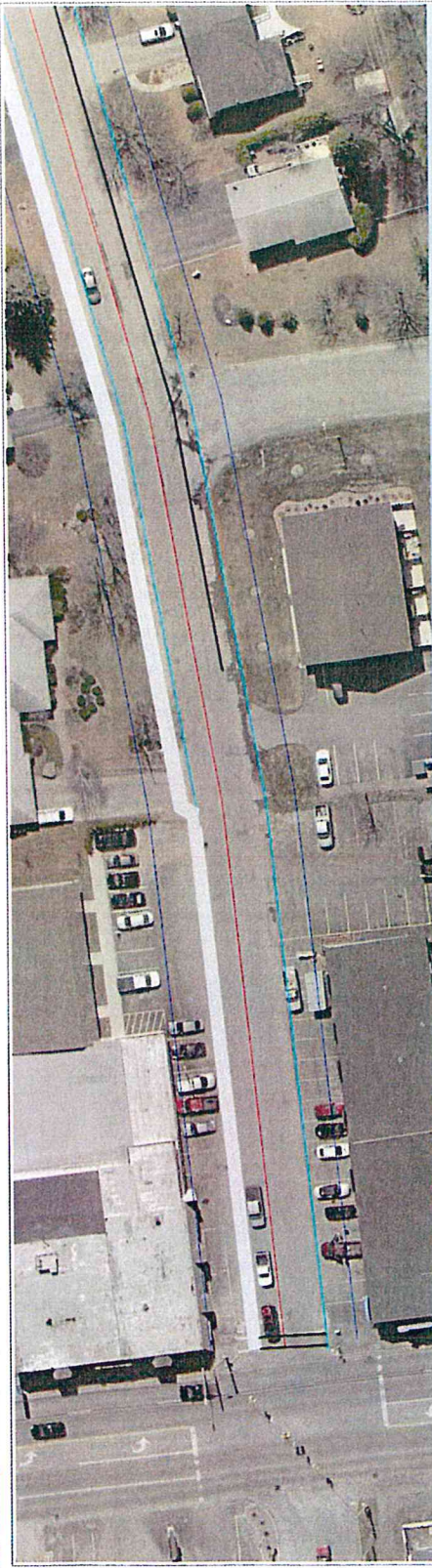
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COGAN AVENUE
 (CORNELIA ST. TO PARK AVE. W.)
 PROPOSED WATER LINE AND
 ROAD REPLACEMENT



| | |
|--------------|---------------------|
| DATE: | |
| SCALE: | AS SHOWN |
| PROJECT NO.: | 18-001 |
| CLIENT: | CITY OF PLATTSBURGH |
| DESIGNER: | NEON |
| DATE: | |
| SCALE: | AS SHOWN |
| PROJECT NO.: | 18-001 |
| CLIENT: | CITY OF PLATTSBURGH |
| DESIGNER: | NEON |

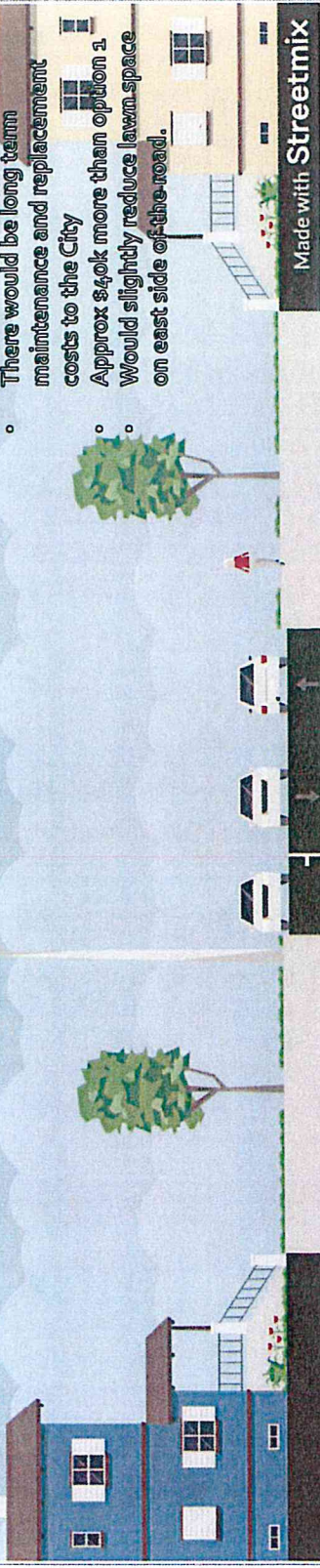
Cl.0
 EXISTING CONDITION



Cogan Avenue - Option 2

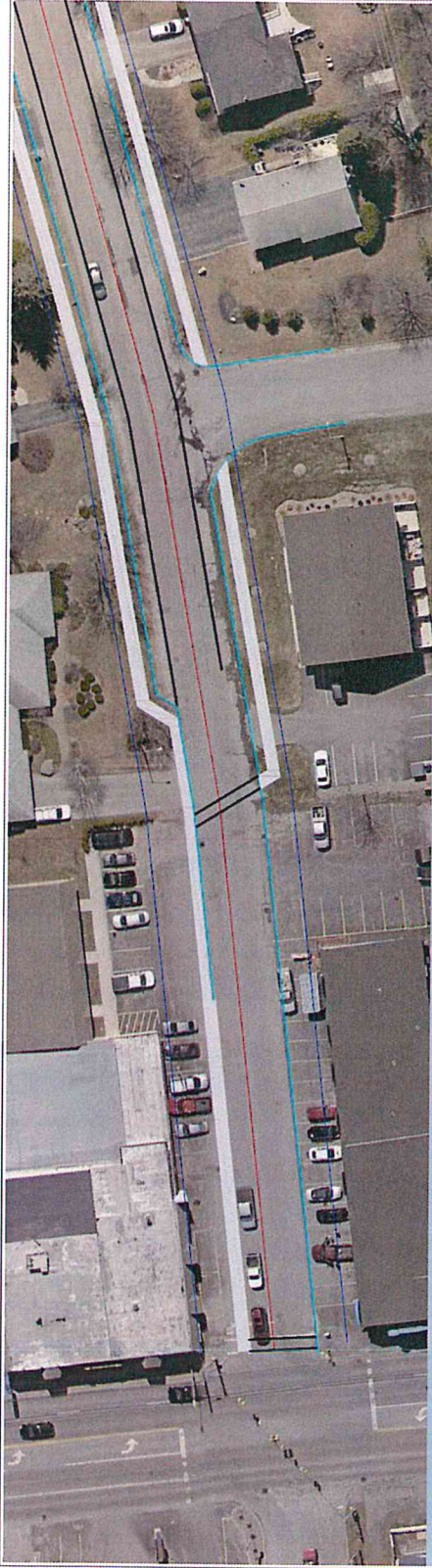
- PROS:**
- Meets Design Standards
 - Would not liability issues
 - Would not eliminate on-street parking

- CONS:**
- Creates new sidewalks that homeowners would have to maintain
 - You are only placing sidewalk on one side of the road
 - There would be long term maintenance and replacement costs to the City
 - Approx \$40k more than option 1
 - Would slightly reduce lawn space on east side of the road.



Made with Streetmix

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|--|--|--|--------------------|---|
| <p>SIDEWALKS OPTION 2</p> <p><small>THESE DRAWINGS AND THEIR SPECIFICATIONS ARE THE PROPERTY OF THE CITY OF PLATTSBURGH. THIS INFORMATION IS PROVIDED AS A SERVICE TO THE CLIENTS OF THE CONSULTING ENGINEER. ANY OTHER PARTY IS STRICTLY FORBIDDEN FROM REPRODUCING OR TRANSMITTING THIS INFORMATION IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.</small></p> | <p>CITY OF PLATTSBURGH DEPARTMENT OF PUBLIC WORKS 215 IDAHO AVENUE PLATTSBURGH, NEW YORK Plattsburgh (P) 518.565.1120</p> | <p>COGAN AVENUE (CORNELIA ST. TO PARK AVE. W.) PROPOSED WATER LINE AND ROAD REPLACEMENT</p> | <p>PLAN</p> | <p>DATE: 11/27/2020 DRAWN BY: A. DICK SCALE: 1"=30' C2.0 EXISTING CONDITIONS</p> |
|--|--|--|--------------------|---|



Cogan Avenue - Option 3

- PROS:**
- Meets Design Standards
 - Would not liability issues
 - Would not eliminate on-street parking
 - Sidewalks on both sides of the road
 - On-street parking on both sides of the road
- CONS:**
- Creates new sidewalks that homeowners would have to maintain
 - There would be long term maintenance and replacement costs to the City
 - Would greatly reduce lawn space and driveway lengths on both sides of roadway
 - Approx \$75k more than option 1

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**SIDEWALKS
 OPTION 3**

MADE WITH STREETMIX

CITY OF PLATTSBURGH
 DEPARTMENT OF PUBLIC WORKS
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 Plattsburgh (P) 518.563.1120

**COGAN AVENUE
 (CORNELIA ST. TO PARK AVE. W.)
 PROPOSED WATER LINE AND
 ROAD REPLACEMENT**

DATE: _____
 DRAWN BY: _____
 SCALE: 1" = 20'

C3.0
EASTING CONDITION

**Memorandum of Agreement
Between
City of Plattsburgh and Town of Plattsburgh**

This Memorandum of Agreement (MOA) is made and entered between the City of Plattsburgh and the Town of Plattsburgh hereinafter referred to as “City” and “Town”, respectively.

Purpose

The purpose of this MOA is to establish a framework of cooperation upon which the City & Town may work collaboratively to connect the existing Terry Gordon Recreation Path to the proposed Battlefields Memorial Gateway waterfront area and multi-use path (See Exhibits I & II). Further it is the intention of both City & Town to promote the extension of the Empire State Trail from the terminus of the City path, through the Town property, returning to NYS RT. 9.

Introduction

In January 2017, Governor Cuomo announced the Empire State Trail, a new initiative placing New York State at the forefront of national efforts to enhance outdoor recreation, community vitality, and tourism development. When completed by the end of 2020, the Empire State Trail will be a continuous 750-mile route spanning the state from New York City to Canada and Buffalo to Albany, creating the longest multi-use state trail in the nation. Approximately 400 miles of the Trail already exists in discrete, disconnected segments, among them, the Terry Gordon Recreation Path.

The Terry Gordon path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh’s plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon path. The BMG plan includes a multi-use path which will connect to the Terry Gordon path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path. This collaboration will provide recreational and cultural benefits to City & Town residents along with multitudes of visitors.

In consideration of the above premises, the parties agree as follows:

The City of Plattsburgh will:

- Own & Maintain respective portions of the City’s trail system in accordance with existing provisions.
- Collaborate and coordinate with the Town to ensure the beneficial connection of the trail system by informing the Town about associated construction plans, timelines, and opportunities to share services.
- Promote and encourage future trail connections and collaboration where feasible.
- Explore the development of the City-owned 40 acre beachfront property running from the Town’s Battlefields memorial Gateway site to Sailor’s Point Park to create a cohesive infrastructure from which all can explore Plattsburgh’s rich history.

- Work to provide access to the public along a loop that includes the Terry Gordon Bike Path, through the Town's Battlefields Memorial Gateway site, along the beach to Sailor's Park, and returning through the Historic Old Base to the Terry Gordon Bike Path. This path will circumscribe the Museum Complex, the Historic Old Base and Oval, the site of the Plattsburgers' training Ground, and the Historic Plattsburgh Barracks Post Cemetery, with its first-in-the-nation Tomb of the Unknown Soldier.

Town of Plattsburgh will:

- Own & maintain respective portions of the Town's trail system in accordance with existing provisions.
- Collaborate and coordinate with the City to ensure the beneficial connection of the trail systems by informing the City about associated construction plans, timelines, and opportunities to share services.
- Collaborate with the City of Plattsburgh to create a cohesive infrastructure from which all can explore Plattsburgh's rich history.
- Promote and encourage future trail connections and collaboration where feasible.

It is mutually agreed and understood by and between the said parties that:

This MOU is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement or contribution of funds between the parties of this MOU will be handled in accordance with applicable laws, regulations, and procedures. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties.

This MOU in no way assumes either party liable for risks or injuries incurred on any part of the property identified in this document.

This MOU may be modified or amended upon written consent of both parties or may be terminated with 30-day written notice of either party. Unless terminated, this MOU will remain in force and effect.

The principal contacts for this agreement are:

Colin Read, Mayor of the City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901
Phone: (518) 563-7702
Email: mayor@cityofplattsburgh-ny.gov

**Michael Cashman, Town of Plattsburgh 151 Banker Rd
Plattsburgh, NY 12901
Phone: (518)562-6800
Email: michaelc@townofplattsburgh.org**

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

Date:

City of Plattsburgh

By: _____
Title: Mayor

Date:

Town of Plattsburgh

By: _____
Title: Town Supervisor