

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

November 7, 2019

5:30 P.M.

MINUTES

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Jeff Moore (W6)

Absent: Councilor Patrick McFarlin (W5)

MAYOR'S COMMENTS: Congratulated newly elected candidates for Council, Ward 1 - Ira Barbell and Ward 4 - Paul Dedominicas.

Mayor Read presented the following proclamation:

Whereas, the government of the City of Plattsburgh, New York, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 30.7 million small businesses in the United States, they represent 99.7 percent of all firms with paid employees in the United States, are responsible for 64.9 percent of net new jobs created from 2000 to 2018; and

Whereas, small businesses employ 47.3 percent of the employees in the private sector in the United States; and

Whereas, 94% of consumers in the United States value the contributions small businesses make in their community; and

Whereas, 96% of consumers who plan to shop on Small Business Saturday® said the day inspires them to go to small, independently-owned retailers or restaurants that they have not been to before, or would not have otherwise tried; and

Whereas, 92% of companies planning promotions on Small Business Saturday said the day helps their business stand out during the busy holiday shopping season; and

Whereas, 59% of small business owners said Small Business Saturday contributes significantly to their holiday sales each year; and

Whereas, the City of Plattsburgh, New York supports our local businesses that create jobs, boost our local economy and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Mayor Colin Read, Mayor of the City of Plattsburgh, New York do hereby proclaim, November 30, 2019, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the city of Plattsburgh to be affixed.

Done in the City of Plattsburgh, New York this seventh day of November in the Year Two-Thousand Nineteen
Colin L. Read, Mayor

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on October 31, 2019 are approved and placed on file among the public records of the City Clerk’s Office

By Councilor Armstrong; Seconded by Councilor Gibbs
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore
(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending November 6, 2019 in the amount of \$ 488,715.48 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Moore
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore
(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of October 29 – November 4, 2019
- Report from the Building Inspector’s office for the week of October 30 – November 5, 2019
- Reports from the Police Department dated November 4, 2019
- Report from the City Clerk’s Office of all monies received during the month of October 2019 in the total amount of \$8,583.10

● **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

[meeting reports provided during work session]

Governance, Strategy, and City Operations- Chair Councilor Armstrong met earlier gave Rec Complex recommendations. Gave updates on Plattsburgh Sustainability Task Force, next meeting Wednesday, November 13, 2019 at 4pm open to the public. **Mayor Read** mentioned met on Open gov this week hope to roll out on December 19, 2019

City Infrastructure – Chair Councilor Moore mentioned Protection Avenue coming along well. **Councilor Ensel** mentioned there is a pot hole near Margaret/Boynton intersection noticed DPW filling in pothole near Beekman. **Mayor Read** mentioned DPW is working hard on pot holes and finishing Protection Avenue.

Finance and Budget – Chair Councilor Kelly commented about Item 7A and that they had asked Department Heads to reduce overtime and a little concerned about this. **Councilor Ensel** mentioned on report they received as of end of 11/08 pay period there are 3 departments that have exceeded their overtime.

Public Safety – Chair Councilor Gibbs indicated no report.

Plattsburgh Public Library – Chair Councilor Ensel indicated no report.

MLD - MLD Board President Councilor McFarlin absent. No report.

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Gibbs; Seconded by Councilor Ensel

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending November 8, 2019 in the amount of \$ 1,540,394.13 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Moore

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2019 General Fund Police budget by \$68,439.00 of increases to appropriations for over budget, and projected over budget, police accounts, through an equal amount of decreases to appropriations in police accounts, as well as, a decrease to General Fund Contingency for the budget transfer from Police Overtime of \$38,239.00 transferred by Council resolution on January 17th, 2019. The net effect of these budget transfers will not increase the 2019 General Fund budget.

By Councilor Armstrong; Seconded by Councilor Gibbs

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2019 Water and Sewer Budgets for \$15,000 and \$5,000, respectively, for appropriations transfers to provide for water and sewer repair parts purchases.

By Councilor Moore; Seconded by Councilor Ensel

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2019 General Fund Budget by \$22,000 for an increase in appropriations to provide for the purchase and implementation of OpenGov application software for the City's website. This adjustment will increase the 2019 General Fund Budget by \$22,000.

By Councilor Ensel; Seconded by Councilor Gibbs

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2019 Parking Fund Budget for \$15,692 of additional unplanned cost for 2019 property taxes and for \$4,770 for appropriations transfers to provide for projected over budget accounts by 2019 year-end. This adjustment will increase the 2019 Parking Fund Budget by \$15,692.00.

By Councilor Armstrong; Seconded by Councilor Gibbs

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted
Follow up Action: None

E. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2019 General Fund Budget for \$18,136 of appropriations transfers to provide for Finance, Data Processing and Unemployment cost center accounts projected to be over budget by 2019 year-end. These budget transfers will not increase the 2019 General Fund budget.

By Councilor Ensel; Seconded by Councilor Armstrong
Discussion: None
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted
Follow up Action: None

F. RESOLVED: In accordance with the request therefore the Common Council agrees to and authorizes the execution of the attached October 11, 2019 construction administration services proposal from CDM Smith. Funding will be from Capital Project H8130.63.

By Councilor Kelly; Seconded by Councilor Gibbs
Discussion: None
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted
Follow up Action: None

G. RESOLVED: In accordance with the request therefore the Common Council agrees to and authorizes the execution of the attached November 1, 2019 “First Amendment to Residuals Service Agreement” with New England Waste Services of Maine, Inc. d/b/a Casella Organics.

By Councilor Armstrong; Seconded by Councilor Gibbs
Discussion: None
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted
Follow up Action: None

H. CONTRACTUAL SERVICES WITH AEDA FOR ENGINEERING/SURVEYING SERVICES

WHEREAS, AEDA has provided a scope of work and proposal for the subdivision of 52 US Oval in accordance with NYS subdivision law and City of Plattsburgh Zoning Code requirements; and

WHEREAS, AEDA will provide engineering/surveying services to complete all tasks identified in the scope of work for the lump sum fee of Eight Thousand Nine Hundred Dollars (\$8,900); and

THEREFORE, BE IT RESOLVED, in accordance with the request the Common Council approves that the Mayor is authorized to sign the AEDA standard form of agreement for professional services.

By Councilor Moore; Seconded by Councilor Armstrong

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

Mayor Read mentioned we have been working in earnest on preparing the Generic EIS for some time now, the council has seen some preliminary drafts on it please continue on your due diligence so we're all prepared when that's brought up so that's just going to open up the process of discussion and refinement of the GEIS and there will certainly be many opportunities to comment. Please continue to work on the documents as they come forward.

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC: None

Motion to Adjourn by Councilor Gibbs; Seconded by Councilor Ensel

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)

MEETING ADJOURNED: 5:41 pm