

**THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK  
PUBLIC SAFETY COMMITTEE**

**MARCH 15, 2021, 5:00pm**

**Chairperson: Councilor Gibbs**

**Members: Councilors Tallon, Moore, Mayor Rosenquest**

**MINUTES**

**Present: Mayor Rosenquest, Councilor Gibbs, Councilor Tallon, Councilor Moore**

**Absent: None**

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1. **Approval of minutes of the February 16, 2021 Public Safety Committee**  
By Mayor Rosenquest; Seconded by Councilor Moore  
(All voted in the affirmative)
2. **Building Inspector**
  - 2.1. **Draft Resolution:** "Approving Parklets for the 2021 season" (page 1)
  - 2.2. **Discussion:** "Complaints/violations report February 12 – March 11, 2021" (page 2)
  - 2.3. **Discussion:** "Update on Rental Registry training and execution."
3. **Police**
  - 3.1. **Draft Resolution:** "Approving 2021 Animal shelter agreement with Eagle's Nest Veterinary Hospital" (page 3-7)
  - 3.2. **Discussion:** "Parking Violations Bureau Report for February 2021" (page 8-12)
  - 3.3. **Discussion:** "Overtime report and an update on providing Blotter reports"
4. **Fire Department**
  - 4.1. **Discussion:** "Overtime and staffing report
  - 4.2. **Discussion:** "Specialty training"
  - 4.3. **Discussion:** "EMT bridge program"
  - 4.4. **Discussion:** "Call/Response report (EMS/Fire)"
5. **Mayor**
  - 5.1. **Discussion:** "Executive Order 203/Public Safety Review Panel findings, council discussion and status of presenting plan for public comment"
6. **New business**

**Mayor, Corporation Counsel and Captain Kiroy** need to discuss resolution end of month about changes to code enforcement of parking in permit controlled lots.

Police Academy Director Santor contract on March 31<sup>st</sup> Agenda.

**Councilor Gibbs** asked if Public Safety Management package ready.

**Mayor Rosenquest** indicated a Local Law will be introduced on March 18<sup>th</sup> along with Local Law for Food Trucks.

**7. Public Comment**

**8. Adjournment**

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Motion to Adjourn by Mayor Rosenquest; Seconded by Councilor Moore  
(All voted in the affirmative)

**MEETING ADJOURNED: 6:36 pm**

**RESOLUTION 2.1 – 03/15/21**

**RESOLUTION TITLE: AUTHORIZING THE USE OF “PARKLETS” FOR THE 2021 OUTDOOR DINING SEASON (page 1)**

WHEREAS, In previous years the use of “Parklets” and outdoor dining have created a positive quality of life for downtown residents, visitors, and businesses; and

WHEREAS, the continued use of Parklets will help expand restaurant capacity and encourage patronage in the time of COVID-19

NOW, THEREFORE, BE IT RESOLVED, The Common Council approves City of Plattsburgh restaurants and other food service establishments to use parking spaces in front of their establishment for outdoor dining seating, subject to appropriate licensing by NYS Liquor authority and the appropriate City permits issued by Building Inspector pursuant to Article VII of Chapter 295 of the City Code; and

BE IT FURTHER RESOLVED, The Building Inspector or his/her designee is authorized to issue permits based on the date of submission, space availability, and conformance with the City Code; and

BE IT FURTHER RESOLVED, All permits must be received prior to barrier placement and in the event a permit application diagram exceeds the boundaries immediately in front of the applicant’s property, the minor extension can be approved by Building Inspector so long as adjacent property owners don’t object; and

BE IT FURTHER RESOLVED, The maximum number of parking spaces that may be utilized for parklets is \_\_\_\_ and the Table Fee will be \$20/table; and the Parking Space Use Fee will be \$300/space; and

BE IT FURTHER RESOLVED, The fee for installing or removing concrete or other barriers at the beginning and end of the season are borne entirely by the application in the amount of \$1,418.00 if performed by the City’s Department of Public Works. If the applicant chooses to hire a private service provider all barriers need to be installed in conformance with the City Code and cannot obstruct or conflict with traffic; and

BE IT FURTHER RESOLVED, That the approved parklet utilization dates are from May 1, 2021 – September 30, 2021.

Approved by the **PUBLIC SAFETY COMMITTEE** at its meeting on **MARCH 15, 2021**

Motion by Councilor Moore; Seconded by Mayor Rosenquest

Discussion: Yes

**During discussion the following amendments made:**

**“The maximum number of parking spaces that may be utilized for parklets is 21 and”**

**“That the approved parklet utilization dates are from April 1, 2021 – October 17, 2021”**

**AMENDED RESOLUTION 2.1 – 03/15/21:**

**RESOLUTION TITLE: AUTHORIZING THE USE OF “PARKLETS” FOR THE 2021 OUTDOOR DINING SEASON (page 1)**

WHEREAS, In previous years the use of “Parklets” and outdoor dining have created a positive quality of life for downtown residents, visitors, and businesses; and

WHEREAS, the continued use of Parklets will help expand restaurant capacity and encourage patronage in the time of COVID-19

NOW, THEREFORE, BE IT RESOLVED, The Common Council approves City of Plattsburgh restaurants and other food service establishments to use parking spaces in front of their establishment for outdoor dining seating, subject to appropriate licensing by NYS Liquor authority and the appropriate City permits issued by Building Inspector pursuant to Article VII of Chapter 295 of the City Code; and

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BE IT FURTHER RESOLVED, That the approved parklet utilization dates are from April 1, 2021 – October 17, 2021.

**Roll Call: All voted in the affirmative on resolution with amendments.**

**Absent: None**

**Motion carried**

**RESOLUTION 3.1 – 03/15/21**

**RESOLUTION TITLE: Approving 2021 Animal shelter agreement with Eagle's Nest Veterinary Hospital (pages 3-7)**

**RESOLVED:** In accordance with the request therefore the Common Council approves a year contract with Eagle's Nest Veterinary Hospital for 2020 Animal Shelter Services for fees outlined in the agreement.

Approved by the **PUBLIC SAFETY COMMITTEE** at its meeting on **MARCH 15, 2021**

**No motion of first and second called for by Chair Councilor Gibbs, the committee members of Gibbs, Tallon, Moore and Rosenquest all voted in affirmative to move resolution to Common Council Regular meeting on March 18, 2021.**