

**THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK  
FINANCE AND COMMUNITY DEVELOPMENT**

**MAY 13, 2021, 5:00pm**

**Chairperson: Mayor Rosenquest**

**Members: Councilors Canales, Gibbs, Kelly, Moore, Tallon, McFarlin**

**MINUTES**

**Present:** Mayor Rosenquest, Councilors Canales, Gibbs, Kelly, Moore, Tallon and McFarlin [*arrived after roll call*]

**Absent:** None

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1. **Approval of minutes of the APRIL 8, 2021 Finance and Community Development Committee**  
By Councilor Kelly; Seconded by Councilor Canales  
(All voted in the affirmative)

**PRESENTATION by Dan from Saratoga Associates on Beach Implementation Plan**

2. **Mayor's Office**
  - 2.1. **Discussion:** "Community Engagement Coordinator"
3. **Public Works:**
  - 3.1. **Draft Resolution:** "Authorizing the Department of Public Works to submit an application for the 2021 Bridge NY Grant Program"
4. **Finance:**
  - 4.1. **Draft Resolution:** "Authorizing revising Capital project H5110.73 - 2019 Farmers' Market Improvements"
  - 4.2. **Draft Resolution:** "Authorize Budget Transfer for Legal Fees (Zoning Board of Appeals)  
**\*\*ITEM 4.2 TABLED\*\***
  - 4.3. **Discussion:** "April Monthly Finance report"
  - 4.4. **Discussion:** "April Large Expenditure Amounts"
5. **Community Development:**
  - 5.1. **Draft Resolution:** "Authorizing the Mayor to sign Survey & Subdivision Services Agreement for Crete/beach property "  
**\*\*MAYOR ROSENQUEST WITHDREW ITEM 5.1\*\***
  - 5.2. **Draft Resolution:** "Approval of American Red Cross Licensed Training provider agreement"
  - 5.3. **Draft Resolution:** "Approving Amended and Restated Development Agreement for the Durkee lot Mixed-Use development portion of Downtown Area Improvement projects"
  - 5.4. **Draft Resolution:** "Approving Parking Operating Agreement for Durkee lot Mixed-Use Development portion of Downtown Area Improvement projects"

- 5.5. **Draft Resolution:** “Award of Grant Writing and Grant Administration Services Agreement”
- 5.6. **Draft Resolution:** “Award of Alcoholic Beverage Concession at City Beach”
- 5.7. **Draft Resolution:** “Award of Food and Non-alcoholic Beverage Concession at City Beach”
- 5.8. **Draft Resolution:** “Award of Beach Supplies Concession at City Beach”
- 5.9. **Discussion:** Downtown/SAD parking permit system
- 5.10. **Discussion:** Green St. traffic flow decision

**6. New Business**

**At 6:08 pm Motion to enter Executive Session to discuss potential purchase of Real Property the public discussion of which could substantially affect the value thereof.**

By Councilor Kelly; Seconded by Councilor Gibbs

(Councilor Gibbs, Kelly, Moore, Tallon and McFarlin voted in the affirmative. Councilor Canales recused himself and did not attend the Executive Session)

**At 6:21 pm Motion to return from Executive Session. No action taken.**

By Councilor Gibbs; Seconded by Councilor McFarlin

(All voted in the affirmative)

**Councilor Kelly** spoke about the 5-year plan that should be passed by June 1<sup>st</sup>.

**Councilor Gibbs** indicated she would discuss with Mayor during her weekly meeting.

**Councilor McFarlin** spoke of President Biden’s recovery effort resulted in 2.4 million to the city.

**Mayor Rosenquest** indicated it was 2.17 million and they only just came out with the guidelines we are still waiting to hear how we can spend the money.

**7. Adjournment**

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Motion to Adjourn by Councilor McFarlin; Seconded by Councilor Gibbs

(All voted in the affirmative)

**MEETING ADJOURNED: 6:29 pm**

**RESOLUTION 3.1 – 05/13/21**

**RESOLUTION TITLE: AUTHORIZING THE DEPARTMENT OF PUBLIC WORKS TO SUBMIT AN APPLICATION FOR THE 2021 BRIDGE NY GRANT PROGRAM.**

Resolution to approve the Department of Public Works to submit an application for the 2021 BridgeNY Grant Program for the Cumberland Avenue Bridge and naming Andrew Durrin as the Responsible Local Official (RLO) for the project.

Contractor: N/A

Service: Grant Application

Rate: N/A

Mileage: N/A

Contract Amount: Estimated Costs associated with the project \$4,892,110(95% BridgeNY Funding / 5% Local Match)

City Cost: Estimated Cost to the City \$244,606

Period: Final Design – Nov 2022 Construction - 2023

New/Renewal: New

Previous Years Cost: N/A

Previous Years Cost to the City: N/A

Approved by the **Finance/CDO Committee** at its meeting on **MAY 13<sup>th</sup>, 2021**

Motion by Councilor Canales; Seconded by Councilor Gibbs

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

RESOLUTION 4.1 – 05/13/21

**RESOLUTION TITLE: AUTHORIZING REVISING CAPITAL PROJECT H5110.73 - 2019 FARMERS' MARKET IMPROVEMENTS**

**WHEREAS**, the following resolution was adopted on May 20<sup>th</sup>, 2021, and

**WHEREAS**, the Capital Expenditure Plan adopted January 10<sup>th</sup>, 2019, includes a Downtown Improvements category, and

**WHEREAS**, the Infrastructure Division established a 2019 Farmers' Market Improvements project for items not included in the Downtown Improvements category of the Capital Expenditure Plan adopted January 10<sup>th</sup>, 2019, and

**WHEREAS**, the cost of the 2019 Farmers' Market Improvements project was estimated by the Infrastructure Division for the costs to implement the unplanned improvements through revising the Downtown Improvements section of the Capital Expenditure Plan during 2019 and twice again in 2021, for change orders, as follows:

<b>Revised</b>	<b>2019 Capital Plan</b>	<b>2019 Estimated Cost</b>	<b>2021 Revised Cost</b>	<b>2021 Cost</b>
Farmers' Market Improve	\$ -	\$ 250,000	\$ 276,600	\$ 287,002
Arch, Engr. & Environmental	-	-	<u>53,127</u>	<u>53,127</u>
Total	<u>\$ -</u>	<u>\$ 250,000</u>	<u>\$ 329,727</u>	<u>\$ 340,129</u>

Project Funding:

Downtown Grant Prog. (DRI)	\$ -	\$ 250,000	\$ 302,067	\$ 303,127
General Fund	-	-	<u>27,660</u>	<u>37,002</u>
Total	<u>\$ -</u>	<u>\$ 250,000</u>	<u>\$ 329,727</u>	<u>\$ 340,129</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 20<sup>th</sup> day of May 2021, as follows:

- 1) That, the amount of Three Hundred Forty Thousand One Hundred Twenty-nine and 00/100 (\$340,129.00) Dollars is hereby appropriated for the capital project **2019 Farmers' Market Improvements (H5110.73)** for the revised cost of the project items listed above and is hereby authorized to be expended for such purpose.
- 2) That, the amount of Three Hundred Three Thousand One Hundred Twenty-seven and 00/100 (\$303,127.00) Dollars of such appropriation will be provided by an advance from the General Fund, but that such advance is to be repaid to the General Fund from funding under the Downtown Grant Program (DGP) segment of the Downtown Revitalization Initiative (DRI) grant sponsored by the New York State Department of State.
- 3) That, the amount of Thirty-seven Thousand Two and 00/100 (\$37,002.00) Dollars of such appropriation will be provided from the General Fund.
- 4) That, this resolution takes effect immediately.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

Motion by Councilor Moore; Seconded by Councilor Canales

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

**RESOLUTION 4.2 – 05/13/21 – ITEM TABLED**

**RESOLUTION TITLE: AUTHORIZE BUDGET TRANSFER FOR LEGAL FEES  
(ZONING BOARD OF APPEALS)**

**WHEREAS**, the following resolution was adopted on May 20<sup>th</sup>, 2021; and

**WHEREAS**, the 2021 General Fund budget does not make appropriations for the Zoning Department legal fees incurred by the Zoning Board chairman; and

**WHEREAS**, the City Chamberlain is requesting to appropriate for the unbudgeted costs through an additional General Fund transfer to fund the Zoning Department Contract Services for the additional costs for the fiscal year 2021;

**NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:**

Increase: General Fund – Zoning Contract Services	18010000-4430	\$12,000.00
Increase: General Fund – Appropriated Fund Balance	1-0599	\$12,000.00

To provide for unbudgeted appropriations in the Zoning Department in the General Fund for legal fees incurred from December of 2020 through January 2021 by the Zoning Board Chairman engaging an outside counsel for legal opinions and reviews related to questions regarding the Durkee St. development under the City’s DRI Funding project. The budget adjustment increases the General Fund budget by \$12,000 for appropriations in 2021 in the Zoning Department Contract Services and is provided for by appropriating \$12,000 of the unappropriated fund balance in the General Fund.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

Motion by Councilor Gibbs; Seconded by Councilor Kelly

Discussion: Yes

**Motion to Table** by Councilor McFarlin; Seconded by Councilor Gibbs

Roll Call: Councilors Gibbs, Kelly, Moore, Tallon and McFarlin voted in the affirmative.  
Councilor Canales voted in the negative

Absent: None

Motion **TABLED**

**RESOLUTION 5.1 – 05/13/21 – ITEM WITHDRAWN**

**RESOLUTION TITLE: AUTHORIZING THE MAYOR TO SIGN SURVEY & SUBDIVISION SERVICES AGREEMENT FOR CRETE/BEACH PROPERTY**

BY: Matthew Miller, Director of Community Development

**WHEREAS**, the City is pursuing major improvements to the City’s beach and Crete Center complex; and

**WHEREAS**, a portion of this complex occupies property that is suitable for private development; and

**WHEREAS**, the effective marketing of this property requires subdivision of the property and resolution of issues related to parkland alienation for which a detailed survey of the property is necessary.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council authorizes the Mayor to sign an agreement for survey and subdivision services involving tax parcel #194.17-1-1 with Robert M. Sutherland P.C. in an amount not to exceed \$7,600.

Contractor:	Robert M. Sutherland P.C.
Service:	Survey and subdivision services
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$7,600 (New)
City Cost:	\$7,600
Period:	TBD based on resolution of parkland alienation process
New/Renewal:	New
Previous Year’s Cost:	n/a
Previous Year’s City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

**\*\*\*\*\*ITEM WITHDRAWN\*\*\*\*\***

**RESOLUTION 5.2 – 05/13/21**

**RESOLUTION TITLE: APPROVAL OF AMERICAN RED CROSS LICENSED TRAINING PROVIDER AGREEMENT**

BY: Matthew Miller, Director of Community Development

**WHEREAS**, safe operation of the City beach requires trained lifeguard personnel; and

**WHEREAS**, the American Red Cross provides training materials, courses, and trainers for lifeguards.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council authorizes the Director of Community Development to sign a Licensed Training Provider Agreement with the American Red Cross to facilitate training of lifeguard personnel for the City beach.

Contractor:	American Red Cross
Service:	Licensing for Training Courses & Materials
Rate:	n/a
Mileage:	n/a
Contract Amount:	n/a
City Cost:	n/a
Period:	3 years
New/Renewal:	Renewal
Previous Year's Cost:	n/a
Previous Year's City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

Motion by Councilor Canales; Seconded by Councilor Gibbs

Discussion: Yes

Roll Call: Councilors Canales, Gibbs, Moore, Tallon and McFarlin voted in the affirmative.

Councilor Kelly voted in the negative

Absent: None

Motion carried

**RESOLUTION 5.3 – 05/13/21**

**RESOLUTION TITLE: APPROVING AMENDED AND RESTATED DEVELOPMENT AGREEMENT FOR THE DURKEE LOT MIXED-USE DEVELOPMENT PORTION OF DOWNTOWN AREA IMPROVEMENT PROJECTS**

By: Matthew Miller, Director of Community Development

**WHEREAS**, the City of Plattsburgh revitalization efforts will involve several downtown area improvement projects known as the Downtown Area Improvement Projects (DAIP); and

**WHEREAS**, the City of Plattsburgh Common Council determined to conduct comprehensive review of the DAIP through preparation of a Generic Environmental Impact Statement (GEIS) pursuant to the State Environmental Quality Review Act (SEQRA) and Section 617.10 of Title 6 of the New York Compilation of Codes, Rules and Regulations; and

**WHEREAS**, the Common Council, as duly designated Lead Agency pursuant to SEQRA, conducted a thorough SEQRA review of the DAIP, including conducting scoping, preparing Draft and Final Generic Environmental Impact Statements (EIS), conducting a Public Hearing and adopting a SEQRA Findings Statement; and

**WHEREAS**, the Findings Statement determined, among other things, that given the demonstrated public need and benefit of the DAIP, its lack of significant adverse environmental impacts and its avoidance of such impacts by project design, location and mitigation, the decision to proceed with the Project as proposed gave due consideration to and represented a reasonable and proper balancing of environmental considerations with social, economic and other relevant considerations; and

**WHEREAS**, the Findings Statement further determined and certified that, consistent with social, economic and other essential considerations from among the reasonable alternatives available, the DAIP avoids or minimizes adverse environmental impacts to the maximum extent practicable and incorporates as conditions to the Board's decision those mitigation measures that were identified as practicable; and

**WHEREAS**, approval from the Common Council is now needed for an Amended and Restated Development Agreement between the City of Plattsburgh and Prime Plattsburgh, LLC, which is required to enable the Durkee Lot Mixed-Use Development to proceed;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Common Council has reviewed the proposed Amended and Restated Development Agreement and finds that it constitutes an integral component of the Durkee Lot Mixed-Use Development portion of the DAIP which was thoroughly reviewed under SEQRA.
2. The potential environmental impacts of the Amended and Restated Development Agreement were adequately addressed as an essential component of the Durkee Lot Mixed-Use Development portion of the DAIP in the GEIS, the Statement of

Findings, and the Amendment to the Statement of Findings and the proposed Amended and Restated Development Agreement is not likely to result in any new or different environmental impacts than those previously considered during SEQRA review of the DAIP. Therefore, no further SEQRA review is necessary.

3. The Common Council authorizes and directs the Mayor to execute the Amended and Restated Development Agreement and further authorizes and directs the Mayor, City Clerk, Director of Community Development, City Attorney and/or Special Legal Counsel to take such further actions as may be necessary to effectuate the intent of this Resolution.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

Motion by Councilor Canales; Seconded by Councilor Gibbs

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

## RESOLUTION 5.4 – 05/13/21

### **RESOLUTION TITLE: APPROVING PARKING OPERATING AGREEMENT FOR DURKEE LOT MIXED-USE DEVELOPMENT PORTION OF DOWNTOWN AREA IMPROVEMENT PROJECTS**

By: Matthew Miller, Director of Community Development

**WHEREAS**, the City of Plattsburgh revitalization efforts will involve several downtown area improvement projects known as the Downtown Area Improvement Projects (DAIP); and

**WHEREAS**, the City of Plattsburgh Common Council determined to conduct comprehensive review of the DAIP through preparation of a Generic Environmental Impact Statement (GEIS) pursuant to the State Environmental Quality Review Act (SEQRA) and Section 617.10 of Title 6 of the New York Compilation of Codes, Rules and Regulations; and

**WHEREAS**, the Common Council, as duly designated Lead Agency pursuant to SEQRA, conducted a thorough SEQRA review of the DAIP, including conducting scoping, preparing Draft and Final Generic Environmental Impact Statements (EIS), conducting a Public Hearing and adopting a SEQRA Findings Statement; and

**WHEREAS**, the Findings Statement determined, among other things, that given the demonstrated public need and benefit of the DAIP, its lack of significant adverse environmental impacts and its avoidance of such impacts by project design, location and mitigation, the decision to proceed with the Project as proposed gave due consideration to and represented a reasonable and proper balancing of environmental considerations with social, economic and other relevant considerations; and

**WHEREAS**, the Findings Statement further determined and certified that, consistent with social, economic and other essential considerations from among the reasonable alternatives available, the DAIP avoids or minimizes adverse environmental impacts to the maximum extent practicable and incorporates as conditions to the Board's decision those mitigation measures that were identified as practicable; and

**WHEREAS**, approval from the Common Council is now needed for a Parking Operating Agreement between the City of Plattsburgh and Prime Plattsburgh, LLC, which is required to enable the Durkee Lot Mixed-Use Development to proceed;

### **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Common Council has reviewed the proposed Parking Operating Agreement and finds that it constitutes an integral component of the Durkee Lot Mixed-Use Development portion of the DAIP which was thoroughly reviewed under SEQRA.
2. The potential environmental impacts of the Parking Operating Agreement were adequately addressed as an essential component of the Durkee Lot Mixed-Use Development portion of the DAIP in the GEIS, the Statement of Findings, and the Amendment to the Statement of Findings and the proposed Parking Operating Agreement is not likely to result in any new or different environmental impacts than those previously considered during SEQRA review of the DAIP. Therefore, no further SEQRA review is necessary.
3. The Common Council authorizes and directs the Mayor to execute the Parking Operating Agreement and further authorizes and directs the Mayor, City Clerk, Director of

Community Development, City Attorney and/or Special Legal Counsel to take such further actions as may be necessary to effectuate the intent of this Resolution.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

Motion by Councilor Gibbs; Seconded by Councilor Canales

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

**RESOLUTION 5.5 – 05/13/21**

**RESOLUTION TITLE: AWARD OF GRANT WRITING AND GRANT ADMINISTRATION SERVICES AGREEMENT**

BY: Matthew Miller, Director of Community Development

**WHEREAS**, the City issued a Request for Proposals on April 1, 2021 for grant writing and/or grant administration services; and

**WHEREAS**, eight (8) proposals were received in response to the RFP; and

**WHEREAS**, a proposal review committee has completed an exhaustive evaluation of the received proposals including an initial round of independent review and subsequent interviews with multiple firms in accordance with the terms of the RFP.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council authorizes the Mayor to sign a three (3) year agreement for grant writing and grant administration services with Barton & Loguidice in an amount not to exceed \$56,580 per year of the agreement. Funding for these services is to be provided by the General Fund.

Contractor:	Barton & Loguidice
Service:	Grant writing and grant administration services
Rate:	Max. \$56,580 per year (\$36,580 grant writing, \$20,000 admin)
Mileage:	n/a
Contract Amount:	\$169,740 (New)
City Cost:	\$169,740
Period:	Three (3) years with two (2) one-year options to renew
New/Renewal:	New
Previous Year's Cost:	n/a
Previous Year's City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

Motion by Councilor Gibbs; Seconded by Councilor Canales

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

**RESOLUTION 5.6 – 05/13/21**

**RESOLUTION TITLE: AWARD OF ALCOHOLIC BEVERAGE CONCESSION  
AT CITY BEACH**

BY: Matthew Miller, Director of Community Development

**WHEREAS**, the City issued a Request for Proposals on April 6, 2021 seeking a vendor to operate an alcoholic beverage concession at the City beach; and

**WHEREAS**, the proposal submitted in response to the RFP by Illuzzi Enterprises Inc. was deemed to best align with the interests of the City.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council authorizes the Mayor to execute a license agreement with Illuzzi Enterprises Inc. to operate a bar and prepackaged snack shop in Section A of the vendor building at the City of Plattsburgh Municipal Beach; and

**BE IT FURTHER RESOLVED**, the Common Council finds that this space is not needed for a public purpose during the proposed license agreement term of two years and five months, that the license fee will not be more than \$5,000 per year, that sufficient notice of availability of the property under license has been provided to the public, and that this license will be subject to presentation of sufficient proof of insurance, licensing, and compliance with New York State Liquor Authority regulations is applicable.

Contractor:	Illuzzi Enterprises, Inc. (d/b/a The Cabana Beach Bar)
Service:	Operating a beach bar and prepackaged snack shop
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$1,500 (Season 1), \$2,500 (Season 2), \$3,000 (Season 3)
City Cost:	n/a
Period:	2 years, 5 months
New/Renewal:	New
Previous Year's Cost:	n/a

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

Motion by Councilor Gibbs; Seconded by Councilor Canales

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

**RESOLUTION 5.7 – 05/13/21**

**RESOLUTION TITLE: AWARD OF FOOD AND NON-ALCOHOLIC BEVERAGE CONCESSION AT CITY BEACH**

BY: Matthew Miller, Director of Community Development

**WHEREAS**, the City issued a Request for Proposals on April 6, 2021 seeking a vendor to operate a food and non-alcoholic beverage concession at the City beach; and

**WHEREAS**, the proposal submitted in response to the RFP by Richard and Michelle Gottschall was deemed to best align with the interests of the City.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council authorizes the Mayor to execute a license agreement with Michelle Gottschall to operate a food and non-alcoholic beverage shop in Section E of the vendor building at the City of Plattsburgh Municipal Beach; and

**BE IT FURTHER RESOLVED**, the Common Council finds that this space is not needed for a public purpose during the proposed license agreement term of five months, that the license fee will not be more than \$5,000 per year, that sufficient notice of availability of the property under license has been provided to the public, and that this license will be subject to presentation of sufficient proof of insurance and licensing.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council

Contractor:	Michelle Gottschall
Service:	Operating a food and non-alcoholic beverage shop
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$2,726
City Cost:	n/a
Period:	5 months
New/Renewal:	New
Previous Year's Cost:	n/a
Previous Year's City Cost:	n/a

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

Motion by Councilor Canales; Seconded by Councilor Gibbs

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

**RESOLUTION 5.8 – 05/13/21**

**RESOLUTION TITLE: AWARD OF BEACH SUPPLIES CONCESSION AT CITY BEACH**

BY: Matthew Miller, Director of Community Development

**WHEREAS**, the City issued a Request for Proposals on April 6, 2021 seeking a vendor to operate a beach supplies concession at the City beach; and

**WHEREAS**, the proposal submitted in response to the RFP by Richard and Michelle Gottschall was deemed to best align with the interests of the City.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council authorizes the Mayor to execute a license agreement with Michelle Gottschall to operate a beach supplies shop in Section D of the vendor building at the City of Plattsburgh Municipal Beach; and

**BE IT FURTHER RESOLVED**, the Common Council finds that this space is not needed for a public purpose during the proposed license agreement term of five months, that the license fee will not be more than \$5,000 per year, that sufficient notice of availability of the property under license has been provided to the public, and that this license will be subject to presentation of sufficient proof of insurance and licensing.

Contractor:	Michelle Gottschall
Service:	Operating a beach supplies shop
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$1,021
City Cost:	n/a
Period:	5 months
New/Renewal:	New
Previous Year's Cost:	n/a
Previous Year's City Cost:	n/a

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MAY 13, 2021**.

Motion by Councilor McFarlin; Seconded by Councilor Gibbs

Discussion: None

Roll Call: All voted in the affirmative

Absent: None

Motion carried