

**THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
CITY OPERATIONS COMMITTEE
FEBRUARY 8, 2021**

**Chairperson: Councilor Patrick McFarlin
Members: Councilor Canales, Councilor Gibbs, Mayor Rosenquest
MINUTES**

5:00 P.M.

Present: Chairperson Councilor Patrick McFarlin, Councilor Jaime Canales, Councilor Elizabeth Gibbs,
Mayor Christopher Rosenquest
Absent: None

1. Approval of minutes of the January 11, 2021 City Operations Committee

By Councilor Canales; Seconded by Councilor Gibbs
(All voted in the affirmative)

2. Information Technology

2.1. Discussion: IT Managed/Service Contract/Work

Mayor Rosenquest began discussion, provided updates, Symquest performing network assessment, March 5th transition over from current service provider to symquest. Symquest would like to do phone service, however, that would have to go out to bid.

[further discussion: any changes in city thus far, how will it coordinate with Opengov, once mapping of network completed if items found that need to be changed will that incur cost. **Mayor Rosenquest** indicated no changes at this time as it is exploration, no increase in cost as they are billing hourly at this time.]

3. City Clerk

3.1. Discussion: City Clerk collection reports (1-2)

Mayor Rosenquest mentioned exploring integrating with Chamberlain's office

3.2. Discussion: Mobile food vendor licensing program

Mayor Rosenquest indicated reviewing vendor fees, other event fees, cleaning up code language for street vending, etc.

4. Recreation/Tourism

4.1. Draft resolution: "Authorizing the Mayor to sign various Fishing Tournament agreements."(page 3-12)

5. Finance

5.1. Discussion: Payment window availability and hours of operation

Councilor McFarlin began discussion, are drop box and window still open, work flow, paying parking tickets, purchasing passes, cost savings if window closed, prior resolution September 10, 2020, etc. **Chamberlain Marks** everything is still open, explained the background on cost savings was with one less staff member and he doesn't know if he could do that. **Mayor Rosenquest** suggested rescind resolution and work on something else. Further Discussion: to offer resolution to rescind September 10, 2020 resolution. Mayor Rosenquest will work with Dean to prepare resolution in final form for consideration. Chamberlain Marks wanted to verify council supported the Finance window to open back up during lunch hours. Council unanimously supported Finance window be open during lunch hour for public.

6. New Business

Councilor McFarlin asked if committee wanted to include public comment during committee meeting. After discussion, public comment will be added to next committee meeting.

7. Adjournment

Motion to Adjourn by Councilor Canales; Seconded by Councilor Gibbs

(All voted in the affirmative)

MEETING ADJOURNED: 5:55 pm