

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
JANUARY 7, 2021
5:00 P.M.**

MINUTES

Present: Mayor Christopher Rosenquest, Councilors Jaime Canales (W1) Mike Kelly (W2), Elizabeth Gibbs (W3), Jennifer Tallon (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent: None

MAYOR’S COMMENTS: indicated it has been a busy week, met with Department Heads, very positive and thanked everyone.

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on December 17, 2020 are approved and placed on file among the public records of the City Clerk’s Office

By Councilor Gibbs; Seconded by Councilor Kelly
Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

2. PUBLIC COMMENT ON ANY TOPIC:

Russell Puschak, 169 Broad Street, spoke about City salt usage on roads, and if there is a policy.

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report from the Building Inspector’s office for December 16 - 29, 2020
- Minutes from the Finance & Budget Committee meeting held on December 17, 2020
- Report from the City Clerk’s Office of all monies received during the month of December 2020 in the total amount of \$5,786.00
- Report from the Parking Violations Bureau for December 2020

COUNCILOR/DEPARTMENT CHAIR/LIAISON COMMITTEE REPORTS:

City Operations – Chair Councilor McFarlin mentioned will meet on Monday, January 11th at 5pm and nothing to report.

City Infrastructure – Chair Councilor Moore indicated nothing to report and will look in to salt concerns by Mr. Puschak.

Finance and Community Development – Chair Mayor Rosenquest indicated nothing to report.

Public Safety – Chair Councilor Gibbs indicated nothing to report.

Plattsburgh Public Library – Liaison Councilor McFarlin indicated nothing to report.

MLD - MLD Board President Councilor Kelly indicated nothing to report.

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 6, 2021 in the amount of \$ 106,942.76 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Canales; Seconded by Councilor Kelly
Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

6. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending January 8, 2021 in the amount of \$ 255,089.98 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Canales; Seconded by Councilor Moore
Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

7. OTHER ITEMS:

A. Authorizing December 23, 2020 proposal from Schnabel Engineering

RESOLVED: In accordance with the request therefore the Common Council approves and hereby agrees to the attached December 23, 2020 proposal from Schnabel Engineering for a lump sum of \$40,400 and authorizes the execution of all necessary paperwork.

By Councilor Moore; Seconded by Councilor Gibbs
Discussion: Yes
Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted
Follow up Action: None

B. Authorizing December 10, 2020 proposal from CDM Smith for Amendment 2

RESOLVED: In accordance with the request therefore the Common Council approves hereby agrees to the December 10, 2020 proposal from CDM Smith for Amendment 2 to their agreement and authorizes the execution of all necessary paperwork on a time and expense basis not to exceed \$192,000.

By Councilor McFarlin; Seconded by Councilor Canales

Discussion: Yes

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. Approving 2021 City of Plattsburgh Operating Budget, Tax Warrant and Capital Plan

RESOLVED: In accordance with the request therefore the Common Council approves the proposed 2021 Budget, last revised on December 17th, 2020, as evidenced by the attached 2021 Budget Resolution making appropriations for the fiscal year beginning January 1, 2021, and ending December 31, 2021, and levying the property tax for the fiscal year 2021, as further evidenced by the attached 2021 Tax Warrant for the City of Plattsburgh and the County of Clinton’s 2021 tax warrant certifying the City of Plattsburgh share of the 2021 County tax levy. The City of Plattsburgh report of the Summary of 2021 Operating Budget by Fund is further attached, with the thirty year tax assessment, tax rate, tax levy comparison report, the City Assessor’s reports of the 2020 tax roll, omitted taxes and S495 Exemption Impact Report, and the complete Common Council Budget dated January 6th, 2021, along with the 2021 Capital Expenditure Plan.

By Councilor Canales; Seconded by Councilor Moore

Discussion:

Councilor Canales asked to postpone vote until next week so he could have more time to review.

Councilor Canales made Motion to Table. *There was no second on the motion to table therefore the motion was not moved forward.*

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS: None

11. EXECUTIVE SESSION (if applicable, on motion):

Motion to enter Executive Session to discuss a personnel matter of a particular person or persons.

By Councilor Gibbs; Seconded by Councilor McFarlin

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

(All voted in the affirmative)

At 5:54pm returned from Executive session discussed a personnel matter of a particular person or persons. No action was taken.

By Councilor Canales; Seconded by Councilor Gibbs

Roll call: Councilors Canales, Kelly, Gibbs, McFarlin, Moore

(All voted in the affirmative)

Motion to Adjourn by Councilor Kelly; Seconded by Councilor Gibbs

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

(All voted in the affirmative)

MEETING ADJOURNED: 5:56 pm