



Plattsburgh

Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Colin L. Read
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: May 26, 2020

RE: Fire and Ambulance Responses

For this three week period: Tuesday, May 12, 2019 to Monday, May 25, 2020
our Department has responded to the following:

Fire Calls

24

- 1 building fire
- 2 MVA with patient care and hazardous mitigation
- 8 alarm activations with investigation of cause
- 5 EMS assist with patient care prior to transport ambulance
- 1 unauthorized burning
- 1 public service
- 1 fire structure other than building
- 1 smoke/odor removal
- 1 removal of victim in stalled elevator
- 2 excessive heat / scorch burns
- 1 flammable gas/liquid condition

Ambulance Calls

115

Mutual Aid by CVPH

2

BLOTTER ACTIVITY REPORT

By Time of Day

FOR DATE RANGE OF 05/17/2020 00:00 TO 05/24/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTAL
ABANDONED 911	0	0	0	0	0	0	0	0	0	0	1	0	2	3
ABSCONDED	0	0	0	0	1	1	0	0	0	0	0	0	0	2
ADMINISTRATIVE	0	0	0	0	0	1	0	0	0	0	0	1	0	2
AIDED MEDICAL	0	0	1	0	0	0	0	2	0	0	1	1	0	5
ALARM	0	0	0	0	0	1	0	1	0	1	1	1	0	5
ANIMAL DOMESTIC	0	0	0	1	0	0	2	0	0	1	1	0	0	5
ASSAULT	0	0	0	0	0	0	0	1	0	0	0	0	0	1
BKGRND INVST CIVILIAN	0	0	0	0	0	9	1	5	0	0	0	0	0	15
CITY CODE VIOLATION	0	0	0	0	0	0	1	1	0	0	0	3	0	5
CRIMINAL MISCHIEF	0	0	0	0	0	0	0	0	0	0	1	0	0	1
DISORDERLY PERSONS	0	0	2	1	1	2	2	0	1	1	3	0	4	17
DOMESTIC	0	4	0	0	0	3	2	1	0	0	1	0	6	17
DOOR UNLOCKING	0	0	0	0	0	0	0	0	1	1	0	1	0	3
DRUG INVESTIGATION	0	0	0	0	0	0	1	0	0	1	0	0	0	2
DWI / IMPRD / DRUGS	0	0	0	0	0	0	0	0	0	0	0	0	1	1
EMOTIONALLY DISTRBD PERSON	0	0	1	0	0	0	1	0	0	0	2	1	0	5
ENDANGERING WELFARE	0	1	0	0	0	0	0	0	0	0	0	0	0	1
FIRE	0	0	0	0	0	0	0	0	1	0	1	0	0	2
FOOT PATROL	0	12	5	1	0	1	2	2	5	3	1	5	7	44
FRAUD	0	0	0	0	0	0	1	1	1	0	0	0	0	3
HARASSMENT	0	0	0	0	0	0	1	0	0	2	4	1	3	11
INSECURE PROPERTY	0	1	2	0	0	0	0	0	0	0	0	1	1	5
JUVENILE	0	0	0	0	0	1	0	0	1	0	0	0	0	2
LARCENY	0	0	0	0	0	1	0	1	1	0	0	0	0	2
LOST AND FOUND	0	0	0	1	0	1	1	1	1	2	1	0	0	8
M/V ACCIDENT	0	0	0	0	0	1	1	1	4	1	1	0	0	9
M/V OFFENSE	0	0	0	0	0	0	0	0	0	0	0	2	0	2
MEDIATION-NO OFFENSE	0	0	0	0	0	0	1	0	1	0	1	0	0	3

BLOTTER ACTIVITY REPORT

By Time of Day

FOR DATE RANGE OF 01/01/2020 00:00 TO 05/24/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTAL
ABANDONED 911	0	6	5	0	2	4	3	2	7	1	5	7	4	46
ABC VIOLATIONS	0	12	0	0	0	0	0	1	0	0	1	2	2	18
ABSCONDED	0	1	1	0	1	1	1	0	1	1	0	0	2	9
ADMINISTRATIVE	0	3	2	2	0	3	1	2	0	2	2	4	3	24
AIDED MEDICAL	0	10	8	4	3	2	9	10	11	12	15	13	6	103
ALARM	0	6	14	6	10	15	12	9	10	6	8	6	6	108
ANIMAL DOMESTIC	0	2	3	3	1	4	9	10	6	6	10	7	5	66
ANIMAL WILD	0	0	0	0	0	0	2	3	0	0	1	0	0	6
ARSON	0	0	0	0	0	0	1	0	0	0	0	0	0	1
ASSAULT	0	1	4	0	4	0	1	2	0	3	1	4	1	21
BEAT MONITORING	0	21	10	0	0	0	0	0	0	0	1	0	0	32
BKGRND INVST CIVILIAN	0	0	0	6	27	84	55	36	8	1	0	0	0	217
BKGRND INVST SWORN	0	0	0	0	0	0	2	0	0	0	0	0	0	2
BURGLARY	0	0	0	1	0	1	0	0	3	3	1	4	0	13
CHILD SEAT INSTALL	0	0	0	0	0	0	0	0	0	0	1	3	0	4
CITY CODE VIOLATION	0	1	0	1	0	2	2	2	8	4	6	5	0	31
CRIMINAL MISCHIEF	0	1	0	1	2	7	3	4	8	7	7	3	0	43
CROSSING GUARD	0	0	1	2	1	0	0	0	0	1	0	0	1	6
DEATH INVEST	0	0	1	1	2	2	2	1	1	0	0	1	2	13
DISORDERLY PERSONS	0	11	9	4	2	5	11	6	11	13	14	1	11	98
DOG SEIZURE	0	0	0	0	0	0	0	3	1	1	0	0	0	5
DOMESTIC	0	16	6	6	3	10	15	13	12	16	26	19	27	169
DOOR UNLOCKING	0	0	1	1	6	5	17	13	14	16	11	4	5	93
DRUG INVESTIGATION	0	2	1	2	2	10	7	12	19	8	6	7	4	80
DWI / IMPRD / DRUGS	0	0	2	0	1	0	0	0	0	0	0	2	5	10
EMOTIONALLY DISTRBD PERSON	0	4	5	3	3	7	7	8	6	12	14	7	14	90
ENDANGERING WELFARE	0	1	0	0	0	0	0	0	0	1	0	0	0	2
FINGERPRINTING	0	0	0	0	2	16	26	25	11	5	3	2	0	90

FIRE	0	0	1	1	1	0	0	0	0	0	1	1	0	0	3	0	1	2	1	10
FOOT PATROL	0	83	58	23	18	0	0	15	31	17	4	43	73	401						
FRAUD	0	0	0	0	1	0	0	4	2	1	2	2	0	14						
HARASSMENT	0	3	3	0	5	2	12	14	17	16	13	12	107							
INSECURE PROPERTY	0	15	17	2	3	0	3	10	8	4	2	6	11	83						
JUVENILE	0	1	1	0	9	1	9	10	8	4	2	3	56							
LARCENY	0	4	1	0	8	3	21	18	12	13	5	3	110							
LOST AND FOUND	0	3	7	3	13	4	13	16	17	6	2	3	97							
M/V ACCIDENT	0	1	2	0	20	8	45	65	35	20	8	5	235							
M/V OFFENSE	0	3	1	0	1	0	3	1	3	4	9	7	34							
M/V THEFT	0	0	1	0	0	0	0	0	0	0	0	0	1							
MARIJUANA INVST	0	0	0	0	1	0	0	1	0	0	1	0	3							
MEDIATION-NO OFFENSE	0	0	1	0	0	1	4	3	0	2	0	0	17							
MISC CALLS	0	8	14	3	22	5	31	30	35	29	31	22	251							
MISC OFFENSES	0	3	1	0	7	0	2	6	9	3	2	2	41							
MISSING PERSON	0	0	0	0	3	1	1	0	1	2	0	1	10							
NARCO INTEL	0	0	0	1	0	0	0	0	0	0	0	1	2							
NEIGHBOR CRISIS	0	0	0	0	3	1	10	4	4	9	5	2	42							
NOISE VIOLATION	0	42	20	4	5	4	13	20	21	19	43	52	255							
OPEN CONTAINER	0	0	0	0	0	0	0	0	0	0	0	1	1							
OUTSIDE AGENCY ASSIST	0	1	2	1	3	0	2	4	4	4	1	3	28							
PARKING VIOLATIONS	0	7	1	1	2	1	11	9	3	3	2	0	46							
PAROLE NOTIFICATION	0	0	0	0	14	0	14	6	0	0	0	0	44							
PRISONER TRANSPORT	0	0	1	0	26	3	5	4	5	5	4	0	58							
PROPERTY RETRIEVAL	0	0	0	0	1	0	6	9	9	5	10	2	48							
REPOSSESSION	0	0	0	0	0	0	0	0	1	0	0	0	1							
SAFE SCRIPTS PROGRAM	0	0	0	0	5	0	3	10	0	0	0	0	26							
SERVICES	0	4	3	3	33	3	17	16	9	3	7	4	118							
SEX CRIMES	0	0	0	0	2	0	8	4	6	4	1	1	31							
SEX OFFNDR REGISTRATION	0	0	0	0	30	1	6	9	2	1	0	0	70							
SICK LEAVE	0	1	8	13	3	9	10	30	18	6	3	9	119							
SUSPICIOUS ACTIVITY RPT	0	11	15	5	3	4	8	6	6	6	18	16	107							
TRAFFIC DETAIL	0	0	0	0	0	0	1	1	1	1	5	0	9							

TRAFFIC STOP	0	62	39	10	0	8	30	15	27	24	28	134	126	503
TRESPASSING	0	4	8	1	3	1	8	6	8	6	11	2	9	67
WARRANT	0	3	1	1	0	2	2	3	3	5	1	5	0	26
WELFARE CHECK	0	17	8	1	3	16	37	40	26	27	37	30	20	262
Totals:	0	374	287	116	131	444	539	503	542	429	384	497	487	4733



Plattsburgh Police Department
45 PINE STREET
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

May 28, 2020

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for the Mayor to sign the attached contract with Ronnie Santor for Academy Director/Training Director services for 2020. The total cost is \$20,000 which is the same as 2019. Your consideration in this matter is very much appreciated. If you have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", written in a cursive style.

Chief Levi Ritter
Plattsburgh Police Department

BASIC ACADEMY/ TRAINING DIRECTOR CONTRACT

THIS CONTRACT is made this ____ day of ____ 2020 by and between THE CITY OF PLATTSBURGH, a municipal corporation with offices at 41 City Hall Place, Plattsburgh, New York and Ronnie L. Santor, whose address is 84 Salmon River Road, Plattsburgh, N.Y. The contract terms will commence on June 1, 2020 and terminate on May 31, 2021.

Whereas the facts and circumstances underlying this agreement are as follows:

1. The Basic Training Course (Academy) for police officers is a DCJS criteria from new recruits. The instruction, scheduling and implementation of these training sessions is pertinent to the day to day operation of the Zone Nine Police Academy.
2. The Academy Director will coordinate and implement these various programs to insure that Academy policies and procedures as well as State and Federal training requirements are met.
3. The Academy Director will maintain records of training, lesson plans, course schedules, rosters and various Department of Criminal Justice Services requirements offered at the Zone Nine Police Academy.
4. Ronnie Santor is retired from the New York State Park Police and is experienced in conducting police training courses. He has the credentials required to act as the Academy Director. (Master certified police instructor).
5. The purpose of this Agreement is to define the services that will be provided by Ronnie Santor and the compensation that will be paid him.
6. Training courses for police officers are an ongoing criteria from new recruits to in-service classes for veteran officers. The instruction, scheduling and implementation of these training requirements is pertinent to the day to day operation of the police department.
7. The Training Director will coordinate and implement these various programs to ensure that Department policies and procedures as well as State and Federal training requirements are met.
8. The Training director will maintain records of training, lesson plans, course schedules, rosters and various Department of Criminal Justice Services requirements offered at the city of Plattsburgh Police Department.

IN CONSIDERATION for the mutual exchange of promises, it is agreed as follows:

1. Ronnie Santor is an independent contractor and will NOT be considered an employee of the City of Plattsburgh Police Department, nor any other police or sheriff's department, while providing services under this agreement. No payroll taxes will be paid or deducted from his compensation, but the compensation paid will be reported to the IRS on a 1099 form.

2. Ronnie Santor will provide the following services in connection with coordination of various courses of instruction:
 1. Prepare the course curriculum, including topics to be covered, content and time as well as develop new courses and programs that increase the training of the Zone 9 Police Academy.
 2. Teach required topics and coordinate the schedules of any other instructors assigned to teach various topics.
 3. Monitor and record class attendance and performance during classroom sessions and maintain department training records.

3. For the above described services, the City of Plattsburgh will pay Ronnie Santor the lump sum of \$20,000.00.
Payable as follows:
 - \$3333.33 due on July 1, 2020
 - \$3333.33 due on Sept. 1, 2020
 - \$3333.33 due on Nov. 1, 2020
 - \$3333.33 due on Feb. 1, 2021
 - \$3333.33 due on March 1, 2021
 - \$3333.33 due on May 1, 2021

CITY OF PLATTSBURGH

By: Colin Read
Mayor

Date

By: Levi Ritter
Chief of Police

Date


By: Ron Santor
Training Director

Date



Richard A. Marks
City Chamberlain

Department of Finance
41 City Hall Place
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: May 26, 2020
MEMO TO: Mayor Read
FROM: Richard Marks 
RE: Budget Adjustment – General Fund through MLD Fund – 2020 Overtime

It is being requested to adjust the 2020 General Fund Budget, as follows:

Decrease: General Fund - Appropriated Fund Balance	1-0599	303,768.46
Decrease: General Fund – Finance Overtime Pay	11310000-1200	5,624.26
Decrease: General Fund – Data Processing Overtime	11680000-1200	5,055.55
Decrease: General Fund – Police Overtime	13120000-1200	151,954.58
Decrease: General Fund – Fire Overtime	13410000-1200	101,474.08
Decrease: General Fund – Building Inspector Overtime	13620000-1200	5,472.84
Decrease: General Fund – Street Administration Overtime	15010000-1200	4,929.46
Decrease: General Fund – Street Maintenance Overtime	15110000-1200	7,050.50
Decrease: General Fund – Snow & Ice Overtime	15420000-1200	16,248.19
Decrease: General Fund – Community Development O/T	16330000-1200	116.98
Decrease: General Fund – City Parks Overtime	17140000-1200	297.50
Decrease: General Fund – Zoning Overtime	18010000-1200	1,096.09
Decrease: General Fund – Waste Collection Overtime	18160000-1200	2,291.13
Decrease: General Fund – Parks & Beautification O/T	18510000-1200	2,157.30

To provide for decreased appropriations in the General Fund from the resolution adopted by the Common Council on May 21st, 2020, to reduce remaining overtime appropriations by 85%. This adjustment will decrease the General Fund appropriated fund balance by \$303,768.46 in 2020.

It is being requested to adjust the 2020 Rec Complex Fund Budget, as follows:

Decrease: Rec Complex - Appropriated Fund Balance	2-0599	8,712.69
Decrease: Rec Complex – Administration Overtime	27210000-1200	8,620.89
Decrease: Rec Complex – Crete Center Overtime	27220000-1200	91.80

To provide for decreased appropriations in the Rec Complex Fund from the resolution adopted by the Common Council on May 21st, 2020, to reduce remaining overtime appropriations by 85%. This adjustment will decrease the Rec Complex Fund appropriated fund balance by \$8,712.69 in 2020.

It is being requested to adjust the 2020 Parking Fund Budget, as follows:

Decrease: Parking Fund - Appropriated Fund Balance	3-0599	2,508.28	
Decrease: Parking Fund – Parking Lot Overtime	35650000-1200		2,508.28

To provide for decreased appropriations in the Parking Fund from the resolution adopted by the Common Council on May 21st, 2020, to reduce remaining overtime appropriations by 85%. This adjustment will decrease the Parking Fund appropriated fund balance by \$2,508.28 in 2020.

It is being requested to adjust the 2020 Water Fund Budget, as follows:

Decrease: Water Fund - Appropriated Fund Balance	4-0599	40,864.91	
Decrease: Water Fund – Administration Overtime	48310000-1200		3,388.65
Decrease: Water Fund – Purification Overtime	48330000-1200		8,901.18
Decrease: Water Fund – Transmission & Dist. Overtime	48340000-1200		28,575.08

To provide for decreased appropriations in the Water Fund from the resolution adopted by the Common Council on May 21st, 2020, to reduce remaining overtime appropriations by 85%. This adjustment will decrease the Water Fund appropriated fund balance by \$40,864.91 in 2020.

It is being requested to adjust the 2020 Sewer Fund Budget, as follows:

Decrease: Sewer Fund - Appropriated Fund Balance	5-0599	98,866.69	
Decrease: Sewer Fund – Administration Overtime	58110000-1200		6,797.59
Decrease: Sewer Fund – Sanitary Sewer Overtime	58120000-1200		51,680.96
Decrease: Sewer Fund – WPCP Flow Overtime	58130000-1200		16,522.94
Decrease: Sewer Fund – WPCP BOD Overtime	58131000-1200		11,900.85
Decrease: Sewer Fund – WPCP SS Overtime	58132000-1200		11,964.35

To provide for decreased appropriations in the Sewer Fund from the resolution adopted by the Common Council on May 21st, 2020, to reduce remaining overtime appropriations by 85%. This adjustment will decrease the Sewer Fund appropriated fund balance by \$98,866.69 in 2020.

It is being requested to adjust the 2020 Library Fund Budget, as follows:

Decrease: Library Fund - Appropriated Fund Balance	6-0599	3,528.59	
Decrease: Library Fund – Library Overtime	67410000-1200		3,528.59

To provide for decreased appropriations in the Library Fund from the resolution adopted by the Common Council on May 21st, 2020, to reduce remaining overtime appropriations by 85%. This adjustment will decrease the Library Fund appropriated fund balance by \$3,528.59 in 2020.

It is being requested to adjust the 2020 MLD Fund Budget, as follows:

Decrease: MLD Fund - Appropriated Fund Balance	M2810000-0909	99,914.28
Decrease: MLD Fund – Overtime Payroll	M8011100-1200	99,914.28


To provide for decreased appropriations in the MLD Fund from the resolution adopted by the Common Council on May 21st, 2020, to reduce remaining overtime appropriations by 85%. This adjustment will decrease the MLD Fund appropriated fund balance by \$99,914.28 in 2020.

CC: Department Heads



Richard A. Marks
City Chamberlain

Department of Finance
41 City Hall Place
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

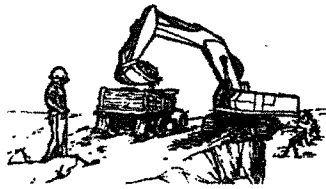
DATE: May 26, 2020
MEMO TO: Mayor Read
FROM: Richard Marks 
RE: Budget Adjustment – Rec Complex Fund - Marina

It is being requested to adjust the 2020 Rec Complex Fund Marina Budget, as follows:

Increase: Rec Complex Fund – Marina Electricity	27225000-4411	1,972.09
Increase: Rec Complex Fund – Marina Water	27225000-4412	1,384.15
Increase: Rec Complex Fund – Marina Sewer	27225000-4413	1,402.22
Increase: Rec Complex - Appropriated Fund Balance	2-0599	4,758.46

To increase appropriations in the Rec Complex Fund through re-establishing the remaining budget for the Marina operations for the utilities accounts for the remainder of 2020 as required by the lease agreement to operate the City marina with Plattsburgh Boat Basin as the lessor. This adjustment will increase the Rec Complex Fund appropriated fund balance by \$4,758.46 in 2020.

CC: Dean Schneller
Matt Miller



G

ED GARROW and SONS, INC.

*Request to Close Johnson Avenue for
Sewer Lateral Replacement Across Road*

May 27, 2020

City of Plattsburgh
Common Council

Re: Road Closure
71 Johnson Avenue
Sewer lateral replacement

To whom it may concern,

We are requesting to close Johnson Avenue for 1 day, Monday June 1st., to local traffic only, for the replacement of a failed sewer lateral at Richard's Beverage Center located at 71 Johnson Ave.

In meeting with Andrew Durrin, engineering technician, with the City Department of Public Works, a full road crossing is needed for this location. Closing the road is the safest possible way to complete this project in a timely manor.

We appreciate your understanding and cooperation in considering our request.

Thank you,

A handwritten signature in cursive script, appearing to read "Edward L. Garrow".

Edward L. Garrow
Vice-president