

1. Agenda

Documents:

[AGENDA 09-20-18.PDF](#)

2. Supporting Documents

Documents:

[MEETING DOCS 092018.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

September 20, 2018

5:30 P.M.

AGENDA

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Peter Ensel (W4), Patrick McFarlin (W5), Joshua Kretser (W6)

Absent:

MAYOR'S COMMENTS:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on September 13, 2018 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending September 19, 2018 in the amount of \$ _____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of September 11 - September 17, 2018
- Minutes from the City Infrastructure Committee held on September 13, 2018

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

Governance, Strategy, and City Operations- Chair Councilor Kretser

City Infrastructure – Chair Councilor Ensel

Finance and Budget – Chair Councilor Kelly

Public Safety – Chair Councilor Dowdle

Plattsburgh Public Library – Chair Councilor Armstrong

MLD - MLD Board President Councilor McFarlin

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending September 21, 2018 in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves STOP Domestic Violence/BHSN to hang a display on the railings located around Macdonough monument for the month of October for Domestic Violence Awareness Month. STOP Domestic Violence/BHSN will be responsible for installing and removing the display, all debris and understand that the city is not responsible for any loss or damage

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. Whereas, § 233-2 of the City Code of the City of Plattsburgh states as follows: Sidewalk and curb required. Each parcel of property that is contiguous to a public street or highway shall have a sidewalk and curb along that portion of the property which abuts on a public street, alley or highway, except where there is evidence that such sidewalk or curbs is not required for the safety and convenience of the public as determined by the Common Council; and

Whereas, Councilor Armstrong, acting solely on behalf of a constituent residing in her ward, has forwarded a request for a Council resolution to not install new sidewalks on the West side of Maine Road for at least five years and to not replace, modify or expand the existing 4' sidewalks located on the east side of Maine Road.

Now, therefore, it is hereby resolved, in accordance with the request therefore, that the Common Council has determined that the portion of the current construction project which is limited to the installation of sidewalks on the West side of Maine Road--be discontinued as that sidewalk to be installed on the West side of Maine Road will not be necessary for the safety and convenience of the public; and it is further

Resolved, that the portion of the current construction project which is limited to the re-construction and expansion of the 4' sidewalks located on the East side of Maine Road be discontinued.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore, Janelle Henry's salary, in her title as Water Resource Chemist Level 3 Manager, shall be at Range 8, Step 9 for a base salary of \$69,045, effective the next bi-weekly pay period.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST: None :

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

MEETING ADJOURNED: _____



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Colin L. Read
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: September 11, 2018

RE: Fire and Ambulance Responses

For this two week period: Tuesday, September 11, 2018 to Monday, September 17, 2018
our Department has responded to the following:

Fire Calls	<u>9</u>
	2 alarm activation with investigation
	1 heat from short circuit
	2 MVA with patient care and hazardous mitigation
	4 EMS assist initiated patient care

Ambulance Calls	54
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Mutual Aid by CVPH	10
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Carlin, Beth

From: noreply@civicplus.com
Sent: Friday, August 17, 2018 11:33 AM
To: Carlin, Beth
Subject: Online Form Submittal: EVENT APPLICATION

EVENT APPLICATION

EVENTS APPLICATION

*Please return completed application form and any additional paperwork to:
Mayor's Office
41 City Hall Place
Plattsburgh, NY 12901
Phone (518) 563-7701 or fax (518) 561-7367
carlinb@cityofplattsburgh-ny.gov*

Applications and additional paperwork can be submitted electronically or applicant can mail completed application additional paperwork to the address above. If submitting additional paperwork electronically please click on the link below.

Additional Paperwork *Field not completed.*

EVENT INFORMATION

If this request is to hold a "small event" please read the information below. If your event qualifies as a "small event" complete Section A of this application, scroll to bottom of page, Section C, complete applicants signature area and submit. If you do not qualify as a "small event" complete application in its entirety.

SMALL EVENTS

*Small events is defined herein as an event which does not involve a request to close a street or parking space; a parade; or to use, consume or serve alcohol on City property. Similarly a "Small Event" shall not require substantial of electricity, or other City resources, including Police and DPW personnel.
*****Street Solicitations require Common Council Approval and are not considered a "Small Event" ******

SECTION A:

Name	Courtney Kilgore
Email Address	Ckilgore@bhsn.org
Address	22 US Oval-Suite 218
City	Plattsburgh
State	NY
Zip Code	12903
Phone Number	518-563-6904

Fax Number 518-563-9958

Location of Event Site: - Railings around Macdonough Monument

Other: Field not completed.

If the request is for the use of Auditorium/Rotunda, and you are an individual or a for-profit organization, please describe how the event is for a public benefit, and which non-profit civic group the event profits will be forwarded to, including contact information for that non-profit civic group:

List of City Parks Field not completed.

Brief Description of Event and Date Requested: For Domestic Violence Awareness Month in October, STOP Domestic Violence would like to put together an interactive installation to bring awareness to our community. This installation would be to hang string on Railings Macdonough Monument. We are hoping to leave the installation entirety of October to deliver the maximum awareness. We also would have some signage to go with the installation, along with ribbon for individuals to tie onto the string.

Will there be food or beverage served at this event? No

If yes please be aware proper permits will be required. If alcohol is served this no longer qualifies as a small event Common Council approval will be required.

***Reminder if this qualifies as "small event" please scroll to bottom of page and hit submit. For all other events complete remaining fields.

SECTION B:

Type of Event: Field not completed.

Other: Field not completed.

Event Date(s): Event Time: Field not completed.

Set-Up Date/Start Time: Field not completed.

Tear Down Date/End Time: *Field not completed.*

Estimated Attendance: *Field not completed.*

Admission Fee: *Field not completed.*

Event Details: *Field not completed.*

Is your group a non-profit/charitable organization? *Field not completed.*

If yes, charitable donation #: *Field not completed.*

OTHER EVENT DETAILS

Power Required? *Field not completed.*

Water Required? *Field not completed.*

Trailer Stage Required? *Field not completed.*

Firework *Field not completed.*

Sanitation Facilities? *Field not completed.*

Vendors? *Field not completed.*

Additional Details/Requirements Not Previously Mentioned: *Field not completed.*

Alcohol? *Field not completed.*

NYS Liquor Authority Rules and Regulations <http://www.sla.ny.gov>

Signature: *Field not completed.*

ROAD CLOSURES/PUBLIC WORKS

Does your event require road closures? *Field not completed.*

If so what roads/intersections? *Field not completed.*

PARADE/WALK INFORMATION

Describe the Proposed Event Route of Parade: *Field not completed.*

EMERGENCY MANAGEMENT

All sections MUST be completed before an event will be approved or and event permit issued.

Designated Emergency Liaison (Event Day): *Field not completed.*

Cell # of Liaison: *Field not completed.*

Alternate Contact Person: *Field not completed.*

Cell # of Alternate Contact: *Field not completed.*

SECURITY *Field not completed.*

First Aid/Training/Evacuation: *Field not completed.*

TENTS *Field not completed.*

CHECKLIST *Field not completed.*

SECTION C:

SIGNATURE OF APPLICANT: Courtney Kilgore

Municipal Events Rules <http://www.cityofplattsburgh.com/DocumentCenter/Home/View/699>

Are you in need of insurance? <https://venueliability.com/TULIP/LesseePortal/Home.aspx?cid=WXGZS%2fhTxgezXI4qdSVSd>

Application Signature/Date: Courtney Kilgore

NOTE: Applications for small events should be submitted 10 days in advance of event. All other events require submission 45 days in advance of event.

Email not displaying correctly? [View it in your browser.](#)

Susan M. Thew
150 Maine Road
Plattsburg, NY 12903

September 20, 2018

RE: West Shore Subdivision – Grandfather the existing 4’ sidewalks on East Side Of Maine Rd. and Pause the Construction of sidewalks on the West Side of Maine Rd for 5 years.

Dear Mayor Colin Read & Plattsburgh City Council,

As you know, the above referenced issue was previously discussed with this body on May 31, 2018. I have written this letter and submitting a petition signed by homeowners of West Shore Subdivision to **grandfather the existing 4’ sidewalks on the (East Side of Maine Rd) and Pause the construction of new sidewalks on the West Side of Maine Rd.**

As you know, a major waterline and road replacement project was approved by this body. There were no public meetings held regarding this project. Because no information was provided to the residents, I have filed multiple Freedom of Information requests and found out as much information as I could. I have talked with many residents of West Shore Subdivision, as well as, the local engineer, Aaron Ovious. Engineering firm doing the inspections for this Project. The original project, which was to replace the water line and entire road from Kansas Road to New York Road was sent to bid in August 2017 and the bids came back higher than what was anticipated. The project was subsequently scaled back to end at Dakota Road. This project included installing critically needed new water lines, complete road and curb replacement, as well as installing 5 foot sidewalks on both sides of Maine Rd.

I am here to request the common council vote to **Pause** the installation of sidewalks on the west side of Maine Road as well as **Grandfather** the existing 4’ ADA compliant sidewalks on the east side of Maine Road that are currently in compliance with the following City Code, adopted on **April 22, 1982**:

Article 1

Sidewalks and Curbs

§ 233-2. ***Sidewalk and curb required. Each parcel of property that is contiguous public street or highway shall have a sidewalk and curb along that portion of the property which abuts on a public street, alley or highway, except where there is evidence that such sidewalk or curbs is not required for the safety and convenience of the public as determined by the Common Council.***

The **east side** of Maine road in West Shore Subdivision has ADA compliant 4’ sidewalks that were recently installed at the expense of **the homeowners**. The City of Plattsburgh, in accordance with the Maine Rd engineering plans, plan to **unnecessarily** replace the existing 4’ or sidewalks with 5’ sidewalks. Not pursuing this 5’ sidewalk upgrade will create great savings to City of Plattsburgh taxpayers. It is the understanding that the contractor is going to be repairing all sites where they crossed the existing sidewalks to install water lines, and

will be installing one continuous sidewalk on the East side of Maine Rd as part of their construction bid.

This **5 year pause** on installing new sidewalks on the west side of Maine road would give the residents of the West Shore Subdivision and the City time to determine if there is evidence that an additional sidewalk on the ***west side*** of Maine Rd, is required for the "**safety and convenience of the public**" as referenced in the above city code requirement.

Listed are a few of the reasons to support this request:

1. Grandfathering the existing sidewalks(except where repairs needed) and the not installing sidewalks on the west side of Maine Road the City of Plattsburgh would save **hundreds of thousands of dollars**(approx.. \$120,000 per side for both sides approx.\$200,000). By not pursuing this unnecessary construction at this time could potentially allow the city to finish the water line and road reconstruction to New York Road as there is currently another large hole on Maine Road just past Dakota Road.
2. West Shore Subdivision Phase I, was approved in 2009 with conditions and covenants with no mention of condition of sidewalks being required. Currently, it would be a great hardship for owners who may not be present during the winter months to keep the sidewalk clear.
3. Mailboxes and street lights are located on the east side of Maine Road where they are accessible to residents.
4. There are two undeveloped lots on the west side of Maine Road. Giving a 5 Year Pause for installing sidewalks will allow time to determine if there is a **need that is not met by the current sidewalk.**
5. The west side of Maine Road has a greater slope which will make sidewalk installation and snow removal from the driveway difficult.
6. There is also a parking issue with all home owners in LCV and West Shore Subdivision that makes walking and parking on the current sidewalks an issue.

Thank you for your consideration of this matter.

Susan M. Thew

Attached: Petition

Petition

West Shore Subdivision – Grandfather the 4' of Sidewalks on the (East Side) and Pause Construction of sidewalks on (West Side) of Maine Rd.

The following residents of West Shore Subdivision support a 5 Year Pause in compliance with the below ordinance and request the grandfathering of the ADA compliant 4' sidewalks on the east side of Maine Rd.

Article 1

Sidewalks and Curbs

§ 233-2.

Sidewalk and curb required. Each parcel of property that is contiguous to a public street or highway shall have a sidewalk and curb along that portion of the property which abuts on a public street, alley or highway, **except where there is evidence that such sidewalk or curbs is not required for the safety and convenience of the public as determined by the Common Council.**

Name	Address
Susan M Thew	150 Maine Rd - West Shore Sub
M. Spurr	195 Maine Rd - West Shore Sub Lot 30
Vicky Cillsworth	35 Louisiana Ave - West Shore
John J Vasile	145 Maine Rd
Cristy Ziemba	145 Maine Rd
Ben [Signature]	134 Maine Rd 578-578-8689
Laura Randle	138 Maine Road West Shore Subs Divis con
Walter Taylor	172 Maine Rd. Plattsburgh, 12903

Lot 25

Lot 30