

1. Agenda

Documents:

[AGENDA 08-02-18.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

August 2, 2018

**5:30 P.M.**

**AGENDA**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Peter Ensel (W4), Patrick McFarlin (W5), Joshua Kretser (W6)

**Absent:**

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**MAYOR'S COMMENTS:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on July 26, 2018 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending August 1, 2018 in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of July 24-30, 2018
- Report from the Building Inspector's office for the week of July 25-31, 2018
- Minutes from the Public Safety Committee held on July 26, 2018
- Statement from the City Clerk's Office of all monies received during the month June 2018 in the total amount of \$10,095.20

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Kretser

**City Infrastructure** – Chair Councilor Ensel

**Finance and Budget** – Chair Councilor Kelly

**Public Safety** – Chair Councilor Dowdle

**Plattsburgh Public Library** – Chair Councilor Armstrong

**MLD - MLD Board President** Councilor McFarlin

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending August 3, 2018 in the amount of \$\_\_\_\_\_are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves Canadian Pacific Railway to close the road at railroad crossing on Boynton Avenue between North Catherine Street and Margaret Street, for rehabilitation of the railroad crossing. The anticipated road closure is

requested from Monday, August 27 – Friday, August 31, 2018. CP Rail is expecting that the roadway will be closed only during daytime hours.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves the following rate structure be implemented on January 1<sup>st</sup>, 2019 for all commercial events to be held at the Crete Center:

<b>ITEM</b>	<b>CURRENT RATE</b>	<b>PROPOSED RATE</b>
EVENT DAY(S) RATE	\$1,500.00 PER DAY	\$1,500.00 MIN. PER DAY
NON-EVENT DAY(S) – CITY LABOR RATE FOR SETUP/TAKEDOWN	\$35.00 PER HOUR PER PERSON	\$75.00 MIN. PER HOUR PER PERSON
EVENT FLOOR – PUT DOWN CHARGE	NO CHARGE	\$875.00 MIN. CHARGE
EVENT FLOOR – TAKEUP CHARGE	NO CHARGE	\$875.00 MIN. CHARGE
USE OF EVENT FLOOR – SURCHARGE RATE	NO CHARGE	\$250 PER ACTUAL EVENT DAY(S)
STAGE USAGE	\$10.00 PER SECTION (4' x 8')	SAME
TABLES USAGE	\$2.00 PER TABLE	SAME
CHAIRS USAGE	\$0.50 PER CHAIR	SAME
ELECTRIC/WATER USAGE	NO CHARGE	SAME
MISCELLANEOUS EXPENSES	NO CHARGE	FEES AT DISCRETION OF CD DIRECTOR

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves the Mayor is authorized to sign an agreement with FLW, LLC and Adirondack Coast Visitors Bureau to host a FLW Tour Qualifier fishing tournament on July 27-30, 2019.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves Plattsburgh High School to have its annual Homecoming Parade on Saturday, October 13, 2018 at 12:00 pm. The parade route would begin at Stafford Middle School on Broad Street continue up Rugar Street, then down Adirondack Lane onto Clifford Drive and finally down Angell Drive concluding at the entrance of Plattsburgh High School. There will be no cost for Police since streets are not closed and they should be able to handle the event with regularly scheduled officers and no cost for Public Works.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**E. RESOLVED:** In accordance with the request therefore the Common Council approves Adirondack North Country Gender Alliance to hold a parade and festival from 12:00pm to 4:00 pm on Saturday, September 29, 2018. The parade would travel on Margaret Street to Broad Street to Oak Street to Court Street returning to Trinity Park for festival. The group is requesting street closures and power in Trinity Park and there will be vendors and tents in Trinity. A utility fee of \$20 for electricity, a certificate of insurance for event and vendors, portopottys, dig safe permits, and health department requirements for vendors are required. There will be a cost of approximately \$2,250 for Police and approximately \$3,000 for Public Works due to the City of Plattsburgh.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**F. RESOLVED:** In accordance with the request therefore the Common Council approves SUNY Plattsburgh Club Caribbean to hold a “Street Jam Carnival” on September 1, 2018 from 11:00 am – 7:00 pm blocking off a section of Rugar Street from Memorial Hall to Hood Hall. Insurance proof is required. SUNY Police assist the group with the entire event. SUNY Police assist the group with the entire event. There will be no cost for Police or Public Works due to the City of Plattsburgh.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**G. RESOLVED:** In accordance with the request therefore the Common Council approves Laura Decker to hold a community event to raise addiction awareness on September 14, 2018 from 6:00 pm – 8:30 pm in Trinity Park. A utility fee of \$20 for electricity, a certificate of insurance, portopottys and dig safe permit (if tent staked in to ground) are required.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**H. RESOLVED:** In accordance with the request therefore the Common Council approves Plattsburgh Farmers Market to block off an additional 45 parking spaces for their Safety Day on August 18, 2018. They are requesting that they be allowed to block off spaces from Thursday, August 16 – Saturday, August 18, 2018.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

**MEETING ADJOURNED:** \_\_\_\_\_